Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**DR. AMBEDKAR COLLEGE OF SOCIAL WORK**
Name of the head of the Institution	**Dr. Milind sawai**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07152242904**
Mobile no.	**9423421457**
Registered Email	**princi.dracsw@gmail.com**
Alternate Email	**dracsw.iqac@gmail.com**
Address	**Mahtma fule colony, near chetana d.ed college, sawanghi meghe Road, Wardha**
City/Town	**wardha**
State/UT	**Maharashtra**
Pincode	**442001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Anandprakash Ragunath Bhele**
Phone no/Alternate Phone no.	**07152251006**
Mobile no.	**8767727053**
Registered Email	**dr.anand1963@gmail.com**
Alternate Email	**ashishkatore5689@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://www.dracsw.org/images/question/16661637324.pdf**

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.dracsw.org/images/academic%20calender%20merge%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**58.25**	**2004**	**04-Nov-2004**	**04-Nov-2009**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**30-Sep-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Implementation of	**02-Sep-2019**	**30**

certificate and value added courses	30	
organization of Sport and culture week (STARK)	22-Jan-2020 05	248
Summit on International(IndoGerman) Student Exchange Programs Organized	05-Mar-2020 01	11

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

During the year 2019 – 20 major contribution of IQAC remained Significant for beautification of building coloring and development of garden . Due to IQAC emphasis ILMS system Lib man (Software)was introduced in library. New computers purchased for Library , office and reading room. This is the result of IQAC effort that College got a Research play for Higher Learning and Research center for Ph.D scholar. First time college student participated in international student exchanged program total 10 numbers of student could participated in International Summit. In NAAC process the IQAC took rigorous stepping to shaped all the process Many such development activities such as CSV certificate and value added course, conferences and seminars and staff development activates could become Successful The Organization Student centric program such as sport and Cultural week and several activities that Promoted professional and personal

growth of Students ICT based teaching learning has brought ameliorating improvement in universities examination result Every year college student capture place in university ranking In the end phase of academic year 2019 20 A Response to Corona Pandemic was began this campaign was the result IQAC In this campaign, food grain kits, mask, sanitizers distributed and webinars were organized. Teaching staff of the college were deputed in Kasturba Gandhi Memorial Hospital Sevagram for counseling support services.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Campus beautification Building work	During the year coloring and painting is done. This has promoted pleasant and , energetic atmosphere Fitting of fan provide free and clean air This has grown up sitting capacity of students in classes. Gardening has added natural beauty and freshness Ramp and railing provided physical relief and comfort up and down purpose
Student Development Centric Activities	Student centric development related major 10 number of activities were organized. These activities includes certificate courses, bridge courses, value added course that extra knowledge and academic strength in beneficiaries . *Seminar and webinar provided learning and POSDCORB opportunity. Alumni Association Also organized special seminar. Thus Alumni Association also participated and took additional interest and contributed greater efforts for regular Students and college development - Eco friendly Environment campaign create sensitization and imbibed importance of pollution. through tree plantation in campus and oxygen park
Adventure camp	Adventure (Forest) camp provide various disaster management skills in 47 Numbers of student
Humanity and national integration program	Given larger exposure of learning and understanding national and health based issues through planned activities such as Awareness on HIV / AIDS - 98 student. - Voting Awareness camp – 60 nos student participated and gain experience of organizing community people. SPARK: Cultural and sport week 2020 provided several exposure to shows their variety of skills, potentials and

	qualities Summit- Indo - German Student Exchange help to meet, interact and sharing ideas and experience of their regional women right based issues. This has Developed feeling brotherhood among 10 Numbers of Student
Responses to Covid - 19 Corona Virus Pandemic 2019-20 & 20-21	The College organizes several activities - Webinars - Food grain, mask and sanitizer Distribution - Community Awareness campaign - Pandemic Relief Services. - Deputed College staff in Hospital for counseling services Thus these services the college discharged social responsibilities and Relief services to the people in crises.
Library Modification & Ph. D Centre (place for Higher Learning and Research Centre)	-Libman software introduced -Technological intervention has started to bring modernization and reduced manual effort. -Reading facilities promoted reading writing and Study culture. -Ph.D. Centre provide opportunities for 20 scholars For Higher Research Study
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College development committee	01-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2017**

Date of Submission	**04-Dec-2017**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The MIS is important for significant transparency about college affairs and data base. This is the essential mechanism / for administration. Therefore the college has established structural form of information system**

for its smooth functioning. The management information system is not made yet completely digital due to some limitation. Hence we have adopted mixed mode information system. Most of important work, affairs and correspondence is being done through online and general information and communication is conducted through off line modes. During the year 2019 20 ,the nature of MIS practice is characterized as bellow. Finance and Accounts: Account and finance related operations such as salary payment of P.F. ,income tax, PT deduction along with submission of Challans and entire records is submitted and maintain through online mode. The operations of salaries is being carried out through the government webside samaj sewarth portal. The EPFO is the portal that concerned with entire operation, correspondence and records of provident fund Income tax related work is being done through WWW. incometax. Gov. in .The audit system is being carried out with tally .The registered chartered Accountant is the agency for financial audit. Bio metric system is installed for the purpose of maintaining attendance with in – time and out time recording. While computation of salary this record is consider as basic evidence Banking affairs are being done through offline and online mode .The LIC contribute is being paid through online Challans through the link provided by corporation . Admission : Admission of students are now completely online mandatory process that includes online registration admissions and enrolment all process is being carried out through BCUD websites . Beside this some work is being proceed manually. Examination : Examination related work and operations mostly proceed through online mode .This contain fillings of examination from , procuring hall ticket, declaration of result and distribution of mark list and time tables. Every information is being circulated and operated through MKCL and PROMARK. However at college level, record is maintained manually . Administration University related affairs and information system consist of online and offline mixed mode types The

university has established online communication mechanism. Various web sites such as BCUD, MKCL, PROMARUS, whats App etc are being used to circulate GR, letters notices and other information. Every college related data is send regularly through these web site .Meetings of principal with various boards , bodies and committees of university are being conducted on Google and zoom. Admissions, examination, enrolment, application form filling, hall tickets, examination schedules , guidelines and other necessary information and results are obtained online. Staff promotion process under CAS proposal proceed through online. We have CCTV cameras installed in every part that includes class room, office, gallery, principal office, directors room and premises. The principal circulate day to day information through what apps, email, notice, board . We have installed digital notice board in college corridor ,that display regular notice and information . Personal and group meetings also called for important purpose.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

* IQAC and Academic planning committee plans the academic calendar of the year and inform the time table committee to prepare a schedule. Curricular and co -curricular activities are planned in academic calendar to achieve the set out comes. • As accordance the direction of IQAC and student's feedback, time table committee prepare time table. While preparing the time table plan, the committee take the cognizance of availability of class rooms, total period of Semester and numbers of faculties and courses. More over the working days of semesters are also being considered. Thus, as per university norms, the time table is prepared and displayed on notice board and website. * The institution run BSW (UG) and MSW (PG) programmer. Hence separate time table is prepared. These programmers are designed by our university. We follow Curriculum designed and approved by Board of Study of the university. *The Institution also run some certificates, and value-added certificate Programme some of which are designed by either our faculties or concerned agency-focusing employability and entrepreneurship development. * After completion of online admissions and induction program, all the programme commences Work load allotment is done to all the teachers. Balance of work load is maintained. While doing allotment subject expertise and specializations are kept in mind. • According to the distribution of courses, individual teachers prepare teaching plan for the entire course. Teaching plans are recorded in Academic Diary it contain

personal time table, academic planning, student distribution for field work and research. It also contains daily teaching plan. It is maintained by all teachers and monitored by principal. • Social Work field practicum is done as per norm. It is done on two day of every week that include in time table. Weekly group and individuals conferences are conduct as per time table. • Bridge courses are conducted as per necessity of subjects. Teachers are expected to execute their course deliveries as mentioned in the teaching plan. Faculty members refer the standard reference books prescribed by university syllabus and online resources for effective delivery. * Success of every teacher lies in their course content delivery effectively in the classroom. Beside the use of conventional methods various other teaching methods are used for effective of curriculum like, Quizzes, Group discussion, Demonstration, Debates, PowerPoint, presentations, Practicum, Role play method and case study etc. *Different ICT and library resources are constantly up graded to ensure an effective teaching learning process. *Our faculty members always participating in the syllabus up gradation and restructuring workshops organized by university. *Through out the semester students get assessed by conducting their weekly field work conferences, valuation of assignment, presentation, status of field work performance and journals, Midterm and end term college examination and internal and external viva voce examination on practicum. are important instrument for assess ment of student's academic performance. * Remedial sessions or special classes are conducted to improve slow learners results by clearing their fundamental concepts and question paper solving practice. Fast (Advance) learners are promoted for more tactful study.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate course in Rural Technology and Skill Development	Nil	02/09/2019	30	Self employment	Skill development Professional skill Personal skill Entrep reneurship

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Bridge Course of BOSCH	03/09/2019	9
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSW	Internships/ Block Placement	11
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college management is very particular and serious about bringing reform in academic, administration and infrastructural service and facilities, For this purpose the management collected the views from its stakeholders and take takes initiatives towards its fulfilment. Therefore college has established feedback committee of three members. The task of this committee to designed self structured format and analyze it for to take actions. The suggestions are usually taken to bring expected changes in teaching. During the year 2019-20, college have obtained data from various stake holders mentioned as below. 1. Students 2. Teacher self feedback 3. Employer (Principal) This information was collected from students' teachers and employers at the end of session. T The view of the parents and Alumni was obtained in Alumni meets and parent meets separately. From the analysis and interpretation of the obtained data. Most of students are satisfied about teaching because of students centric use of ICT based tools and exposure given for interaction sharing and question- answer session. The Relationship between teachers' students found good. However some students feel that reading material books use of ICT should make more accessible. Parents also found more satisfactory. They feel that college provided every facility for overall personality development and carrier building. An alumnus has suggested about regular organization of Alumni activities and programmes for regular students. On the basis of suggestion, the college has provided facilities i.e. reading room, Wi-Fi, and college magazine, organized parents and alumni meet. The management has organized campus interview internship and run research projects at the college. Students were given opportunity to participate in ties work. Apart from this, the students are always sent in outside programmers for this purpose financial is being provided. Every teacher is informing periodically to improve, modify and make healthy teaching. Instruction given either orally or in written form.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSW	Nill	72	72	62
MSW	Nill	60	60	60
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	163	115	2	6	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	10	4	3	0	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentor system is a boon for the newly admitted students of degree education. Because after completing school education, the student enters the college and it becomes a component of higher education. So to adapt to this new educational environment he has to face many kinds of personal, mental, educational etc. problems And the task of solving this problem of the students is done by the college mentor system. Firstly, Students are introduced to the syllabus at the start of the year. Subject teachers conduct either written or oral diagnostic tests in their individual capacity to gauge the level of the students. The faculty internal tests are conducted frequently as part of continuous assessment. After the first test students are evaluated for their individual learning ability and shortfalls. After this individual or group counselling is conducted during regular or remedial lectures. Their shortfalls are shared with them and remedies are suggested to overcome the lacunas. Respective subject teachers guide students to bring them up to the required level. If necessary, extra efforts are taken for bridging the gaps. This procedure is followed after every internal test. As per University norms, a term examination is conducted in end of the session. After the term end examination, answer books are assessed by respective subject teachers. They identify the common shortfalls in the learning of students and come up with action points for the students. These action points are then discussed in the class with the students in regular scheduled lectures and they are guided to start working on the action points to overcome their shortfalls. Teachers advise students to read and work on their knowledge gaps as part of the regular teaching process. Since many of the students come from interior areas and rural backgrounds, initial lectures are bilingual to facilitate easy comprehension. The college strives for the academic progress of the students and in addition, the colleges are always taking initiative to solve the mental and personal problems of the students. Problems like loneliness, feelings of inferiority, inattention to studies, feelings of sadness among students with disabilities, family problems, etc. are solved by the appointed mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

278	18	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	18	1	3	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSW	Nill	Semester	30/04/2020	20/08/2021
MSW	Nill	Semester	18/05/2020	02/09/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The academic calendar is very useful document, which contains the tentative dates of: internal and external semester examinations, Co - curricular and extra-curricular activities, research project work schedules, beginning and termination period of social work practicum, end of terms and vacation period, to guide the teachers and students. • Our institution prepare Annual Academic Calendar based on Universitys Calendar and upload at the beginning of every academic year on our website with broad details of major academic events. The institution has a vibrant culture of instilling inquisitiveness, social sensitivity, sense of brotherhood ness quality of professionalization and scientific temper among students through several activities that already set in plan. • Institutional academic calendar is made available to all stake holders at the institution websites, notice board. Some time it displays on what's app groups. • Academic Activities: - The faculty and student get a lucid picture of the activity schedule and adhere to the calendar. It facilitates planned coverage of syllabus. • The faculty first of all focused-on completion of syllabus, field work component-based activities, research project related work and student centric development program Academic and Monitoring committee, IQAC and other supported Committee pay most attention for its execution within time frame. • Examination because of its due importance, always gain the focus of all the activities in academic calendar According to our university guide lines are follow. about Internal and external evaluation pattern. We conduct all viva-voce examination before the university examination and submit our marks within 24 hours. Availability of the academic calendar aware the students about probable examination time. Continuous Internal evaluation is carried out by objective as well as subjective manner of assessment. • We always make good

plan, Immediate to the completion of admission we start classes. In the first month we finish Welcome, induction and course and field work Orientation Programmers. Then we organized all agency visited distribution of topic for research and assignment done soon. Presentation of synopsis field work session also start in the second moth of - after admissions. • All the major activities such as N.S.S. and Course village camp and study tours are conduct in the month of Feb march, with respect to Semesters. Seminars, conferences are generally organized in the month of October and onward. Trainings and workshops for students are being Organized before the end of Semester. • We organize our sport week. In the month of January and date one fixed I.e.,21 jan-27 January every year. Submission of journal and thesis is done in the month of February for UG and 20 March to 30 March for PG. Fieldwork Journal Submissions is done before approximately 20 days prior. • Apart from these, ICT based internal evaluation process was carried out in this year due to Covid - 19. • Internal College level examination is our well plan activity which execute as per plan and held before university examination in every semester. • Like theory courses, practical CIE is also carried out through oral

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared regularly before the commencement of the new academic year through consultation with the Principal, Heads of Departments, In charges of committees and associations. It is a very useful document, which contains the most important dates that provides guidance to various stakeholders of the institution. Hence it becomes necessary to upload this document on the college website which is done regularly. It provides important information about teaching dates, examination dates, extra co curricular activities, semester-based examinations. Before the commencement of every semester IQAC prepare a detailed perspective plan, assignments for the individual teachers and the number of classes allotted to each subject as per rules, regulation issued by affiliated university. It includes admission process, teaching days, preparation of exam, tern exam, IQAC meetings, IQAR submission, quality enhance academic audit etc. On the basis of this, college construct its own calendar following academic calendar of parent University. Academic calendars play an important role in assigning subjects to students for assignment as well as making internal viva voce schedule based on their submission to college etc. • The subject teachers announce the syllabus and display question bank about related subject. • preliminary examinations are conducted as per the dates given in academic Calendar. • Examination schedule of these exams is announced and displayed in advance by Examination In charge after approval of Principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.dracsw.org/program-outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BSW	Nill	46	44	95.65
Nill	MSW	Nill	50	47	94.00
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://www.dracsw.org/images/FeedBack%20%20and%20SSS%20report19-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	Nil	Nill	Nill
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Aajivan Adhyan aani Vistar (Life Time Education Extension program)	Dr. Vijayta V. Vitankar	Nagpur University , Nagpur	07/08/2019	Appreciation Certificate
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nill	Nill	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Social work	8	6

International	Social work	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Socialogy	1
Social work	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	Nill	Nill	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	15	8	12
Presented papers	0	2	0	0
Resource persons	0	0	3	5

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cash less Transaction Training	NSS Dr. Ambedkar College of Social Work, Wardha Railway Administration Wardha	2	76
Tree Plantation	NSS Environment	3	50

Program	Department Dr. Ambedkar college of social work, Wardha Nisarg Seva Samiti, Oxygen Park, Wardha			
Govt. Scheme Introduction Program	NSS Dr. Ambedkar college of social work, Wardha Anulom organization , Mumbai		2	104
HIV/AIDS Awareness program on the Occasion of International Youth Day	NSS Dr. Ambedkar college of social work, Wardha Nobel Education Organization Project , Aachary Vinoba Bhave Rural Institute , Sawangi ,Wardha		2	98
Healthy Diet Cleanness Program	NSS Dr. Ambedkar college of social work, Wardha Integrated Child Development Scheme , Wardha		2	139
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Tree Plantation	Certificate of Appreciation	Nisarg Seva Samiti , Wardha	10
Drawing Competition	Certificate of Appreciation	Nisarg Seva Samiti , Wardha	6
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Constitution Awareness Program	Dr. Ambedkar college of social work, Wardha Department of Social Justice , Wardha	Awareness Rally	3	96
HIV/Aids Awareness Program	Dr. Ambedkar college of social work, Wardha District General	Awareness Rally Poster Making Competition	3	86

	Hospital, Wardha			
Fund Raising for Disaster Affected Area	NSS Dr. Ambedkar college of social work, Wardha	Awareness Rally Fund Raising campaig	2	72
Cleanness Campaign	NSS Dr. Ambedkar college of social work, Wardha	Cleanness Activities for Personal Cleanness Institutional Cleanness campaign and participation Self Home Cleanness with the Participation of family member Community Cleanness with Community Member	4	59
International Handicap Day Program	NSS Dr. Ambedkar college of social work, Wardha	Street Play on existing scheme for Handicap person	2	15
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Indo -German Student Summit	11	self	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training	Social Work Practicum (Placement)	Shivaji Nagar parishad School Wardha. Mr. D.G.Pise	09/08/2019	20/10/2019	12

		9823505765			
Training	Social Work Practicum (Placement)	AnandraoMeghe, VidhyalayBorganoMeghe, Wardha. Mr. Deshmukh 8605683994	09/08/2019	Nill	12
Training	Social Work Practicum (Placement)	Principal, Dr. Babasaheb Ambedkar High School Bhim Nagar, Sawangi (M), Wardha. Mr. Dharne- 9823700542	09/08/2016	Nill	12
Training	Social Work Practicum (Placement)	Shindi Hindi Nagar Parishad School, Wardha Mr. PursttamAmgaonkar 8788441339	09/08/2019	Nill	12
Field Trip	Educational Observation Visit	PrasahnaChinha ,Adiwasi Ashram school, MangrulChavala , Dist. Amravati. Mr. Matin Bhosle- 9096364529	15/11/2019	Nill	42
Field Trip	Educational Observation Visit	Dr. Kadri Mental Health Center ,Padegaon, Aurangabad. 8446355463, 8806043222	15/11/2019	Nill	42
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	414140

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
RF-LIBMAN	Fully	Cloud base MVC library	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5259	687413	123	26325	5382	713738
Reference Books	226	108679	0	0	226	108679
Journals	42	9894	6	14400	48	24294
CD & Video	31	2327	0	0	31	2327
Others(specify)	3838	263046	5	1790	3843	264836
Others(specify)	892	116064	0	0	892	116064

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

| Nil | Nil | Nill | Nill |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	13	1	2	0	0	5	0	100	4
Added	6	0	0	0	0	0	0	0	0
Total	19	1	2	0	0	5	0	100	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
250000	233400	300000	262260

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Shubhedar Ramji Education Society aims to produce highly professionally skilled and trained youth. Moreover it aims to promote for value based social changes through social work education. Therefore to accomplish the visionary goals it has adopted specific policies mentioned as follows. Policy : 1. The base of organization work will be on value and principles of welfare, decentralization, participatory management, team-work, togetherness tendency and transparency. 2. The college has given due emphasis on total development of the students hence providing each and every facilities and educational resources instrumentation and environment, conducive to education will be the overall responsibility of management and team. 3. Community interest and goodness is the visionary goals, so the college will take every initiative towards the social welfare. 4. Management will support to develop nationwide network. 5. Staff will give freedom to execute and implement their creativity and innovation. The management will provide support for the professional developments. Facilities : To acquire and accomplish the goals the management have provided well – facilitated Name of the e-content development facility Provide the link of the videos and media centre and recording facility Nil Nil larger infrastructure with C.C.T.V. camera's , LCD Projectors, Community library, academic library, reading room, rest room, co-operative credit society, sport and cultural facilities, student welfare facilities, computer,

internet, and computer laboratory. Procedure : To maintain policy based plan, good governance and transparent administration, the college have established system such as Board of Trustee ? College Development Council ? Staff council ? Other Committees ? Students council To maintain systematize procedure for maintaining and utilizing physical, academic and supports facilities, staff counsel, CDC, Staff committees and student council has given responsibility, for this purpose college have established several committees which has given responsibilities of use of facilities and maintenance of infrastructure. The library committee looks after library affairs. The purchase committee, academic planning monitoring committee looks after auditorium, seminar hall and classroom maintenance. The committee additionally looks towards appliances, hygiene, clearing related expenses, sport and cultural committees, students welfare committee has given autonomy and power to purchase and utilization, LCD projector are operates by all teachers. Computer library is generally used by BOSCH, In-charge of BOSCH is the responsible for its maintenance. For the purpose of this work furthers procedure has finalized. 1. All power is given to principal. 2. Committee put the requirement, approved by councils and sanctioned by principal and CDC. 3. Regarding required purchasing, decision taken collectively. 4. All committee have given autonomy and power of utilization. 5. Submission of committee report has been made mandatory. 6. Stock book is used which contain list of new and dead stock 7. Account department maintain its record of expenditure.

https://www.dracsw.org/images/post/166539760123.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Welfare Fund	0	0
Financial Support from Other Sources			
a) National	GOI	206	900808
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	09/09/2019	6	Counselling Cell , Dr. Ambedkar College of Social Work, Wardha
English Spoken Class	25/11/2019	16	English Department , Dr. Ambedkar College of Social Work, Wardha
Environment Training Camp in Dhaga Village	24/12/2019	47	Chatrapati Shahu Maharaj Bahu -Uddeshiy Sanstha , Wardha

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Community Library	22	22	5	5
2020	Carrier Counselling 1-Capacity Building and Motivation Workshop (Prerna shibir)	225	225	0	0
2020	Can Do Program	43	43	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	25

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
CSR Project Manager Dharewal Inf rastructure , Wardha	24	6	RPG Foundation, Mumbai	9	3

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	36	Dr. Ambedkar College of Social Work,	Social work	Dr. Ambedkar College of Social Work,	MSW

| 2020 | 1 | Dr. Ambedkar College of Social Work, Wardha | Social work | Dr. Ambedkar College of Social Work, Wardha | Ph.D |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Recipe Competition	College Level	13
Rangoli Competition	College Level	17
Voter Awareness quiz Contest	College Level	50
Gharte (Nest) Contest	College Level	12
Elocution Competition	College Level	37

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Social Welfare Youva Mahotsav	National	Nill	1	Nill	Vrushabh patil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Yes, We have formed student council for the year 2019-20. The RashtraSant Tukdoji Maharaj Nagpur University Nagpur has stopped the process of direct election, however the college is regularly establishing student council by following all rules and regulation provided in ordinance of University. While selecting the member student, the college observed following criteria. 1. Merit or class topper 2. Women reservation 3. Caste reservation 4. Cultural representative 5. Sport representative 6. N.S. S. representative In this way the college has constituted a legislative body of 11 numbers of class representatives (C.R.) members. Beside this, the college has set-up several committees. The student has given representation on some committees for the accomplishment of transparency and relevant solution to be sought out toward student centric ,teaching, learning and academic issues. Following are the committee in which student get opportunities as a delegate. • IQAC • Sport •

Cultural • Vishakha • Anti-ragging Dispute redress committee • Seminar Workshop Committee • Environment committee Thus, towards the achievement of full involvement of student in academic and administrative affairs. This policy based approach aim to build and develop rampant and trust based relationship and to maintain educational environment we practice the strategy. As far as the work process of student council is concerned , the selected CR member elect their president (UR) and under the leadership of UR / President, the committees plan carry out and execute its function and duties relating to curricular , co-curricular and extra-curricular and facilities and services of institute . The council is putting their issues in monthly meeting such as class room facilities, library issues, periods, economical and individual problem of student. During the tenure representatives are made aware about their duties, responsibilities and discipline. The student council play a vital role in maintaining campus environment. Moreover student council is involving in some of important decision and planning that is associated with sports and cultural festival, village camp, study tours etc. The council also take initiatives in the process of registration of students for various sport based activities at university level . The issues regarding disputes and grievances also solved with the support of student council. Every committee where students are deputed pay take their contribution for students and institutional developments. The college is a small unit, therefore no ragging cases and disputed matters or cases of sexual assault or event take place. This happens due to well discipline environment and vibrant association between staff and students. The college administration or principal is very cognitive about student's issues. He always remained attentive in time problem solving mode. Therefore if problem arouse about drinking water , sanitation , class room hygiene , cleaning , lighting or anything is being timely solved with the help of students and staff. Council is also take up fees issues regarding clearance, examination, study tour, camp and other things. These also gaining due weightage and under the limit of college capacities, the solution is being sought. Poor students are provided help

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Association of Social work Alumni (A.S.W.A) The institution has started the Alumni Association since the academic year 2003. The Alumni Association works as bridge between the students who studied and the students who are studying. The association plays a vital role in the development of the institution. For the last three years the college has been trying to get permanent registration of alumni but our efforts have been successful and the association has been registered on 19/06/2020. Registration of ex-students is done regularly every year and so far 369 students have been registered. There are two Whats App groups called Alumni Association (A.S.W.A) and through this group as well as through Google Meet, meetings and further programs are planned. The executive committee and advisory board and members of this organization have been appointed. The present year the Alumni Association has been registered on dated 19/06/2020 with number F 9083 W in the Register Book of Public Trust Schemes. Objectives : 1. Conducting various workshops, trainings and seminars for social work training. 2. To collect information about the employment opportunities in various industries, projects and organizations and provide it to the students 3. Conducting campus Interviews for Social Workers. 4. Organizing camps and marches regarding government employment or policies in various sectors. 5. To provide social assistance by raising funds in various calamities. 6. Organizing social awareness and cultural programs on various social issues. 7. To implement schemes under Central Government, State Government, Zilla Parishad, Nagar Parishad and provide information about them 8. Creating public awareness

in the society through lecture series, street plays, art teams, seminars, bhajans, kirtans on various important topics. Etc Mission (Goals): ? Establishing and registering students#39 organizations and managing interactions between Alumnus staffs and students. ? Organizing meetings, conferences, gatherings, conventions, seminars, workshops by alumni. ? To provide opportunities for social work students to get employment. ? In case of natural calamities in the society, collecting funds and providing them to the needy people and forming a rescue team. ? To give priority and support to every activity and program of the college organization.

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

Activity Report of Alumni Association of college In this academic year, a total of six meetings and six activities have been conducted Meeting Num 1 : In the first meeting on dated 19/08/2019 our former student Mr. Lokesh gandole proposed to the principal of the college to guide the students about Mahitidoot apps for the student of the college through Anulop Trust, Mumbai. Activity Num 1 : Conducted Guidance program about Mahitidoot apps for the college students. On 22/08/2019 a guidance program was conducted by Anulom Institute for the students of the college about the apps Informatoot, as per permission of the former student mr. Lokesh gandule was the chief guide in this program and a total of 43 students attended the program. Meeting 2 : On 25/08/2019 Rajshree Dhanvij , an ex-student of college, proposed to conduct a program on HIV awareness for students on the occasion of Youth Day and her proposal was approved. Activity 2 : An awareness program on HIV aids was held on the occasion of Youth Day on 29/ 08/2019 as per the proposal made by ex-student Rajshree to guide students on HIV AIDS. Meeting 3 : Alumni Rajshree Dhanvij works as ICTC Counselor at Jawaharlal Medical College, Wardha. She organized this meeting to deliver a lecture on quotHIV Infected and Affected Childrenquot under her specialization in Medical and Psychiatric Social Work. He was called for discussion on 15/10/2019. Activity 3: as scheduled on dated 17/10/2019 by former students Rajshree Dhanvij under the specialization of Family and Child Studies and Medical and Psychiatry, she Gave guidance on AIDS infected children and affected children. A total of 50 students and professors have taken the HIV test in this guidance program. Meeting 4 : On dated 12/12/2019 our former students Amardeep Bharne, Pranay Kamble, Amar Kamble, Pradeep Chade, proposed to conduct a one day adventure camp at Dhaga. This meeting was held under Chhatrapati Shahu Maharaj Multi-Purpose Organization Wardha, this adventure camp will be conducted. Activity 4: On dated 24/12/2019 Alumni Amardeep Bharne, Pranay Kamble, Amar Kamble, Pradip Chanhade, Alumni took a one-day environmental adventure camp at Dhaga under Chhatrapati Shivaji Maharaj Multi-Purpose Institute Wardha. In this Camp all the students of BSW III rd sem were present. Throught this camp Various adventure activities and games were conducted in this camp throughout the day. Meeting 5 : On 22/01/2020, a meeting of Alumni Executive Board and office bearers was held. The meeting was held in the classroom of M.S.W. The main purpose of the meeting was to discuss about opening a bank account of the alumni. Alumni Head of the College Prof. Mohnis Sawai and Dr. Anand Prakash Bhele organized this meeting. A total of 20 former students attended this meeting. Meeting 6 : Mr. Saroj Ambagde, a former student in the lockdown due to Corona epidemic, took a 4-day online webinar on quotSuicide prevention and counseling of youthquot and quo

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice No. - 1 Title – SPARK – (Sports and Cultural Festival) Date – 23 to 26 January 2019 Objectives:- 1 To develop the leadership quality in the student 2 Provide the platform for creative work 3. Provide experience of decentralization and Participation in Management Activity: - In every year our institution organize annual Sports and Cultural activities. Through these activities we are trying to engage and activate every student. Every plan prepared by the representative of the student. Equal opportunity would be given to every class. Committee would be formed for activity. Those students who are not taking any interest were motivated through their class teachers and other students. The major objectives of this activities is to provide experience of every activity. Under this SPARK Activity we arranged following program. 1. Rangoli Competition 2. Recipes Competition 3. Solo Dance 4. Group Dance 5. Drama 6. Singing Competition 7. Skipping rope 8. Cricket 9. Kabbadi 10. Tug of War 11. Volley Ball etc. These all activities organized by the institution regularly. Through these activities every student get enough opportunity to prepared plan and execution. The concern faculty available only for assist and guided them in their need. So through these activities student realize the sense of responsibility. As we mentioned before, every class get equal opportunity to participate in the management of activities , naturally the decentralization of power taken place Practice No. - 2 Title –1. One day workshop on free legal aid services and authorities on dated 24-02-2020 2. Status of Women in India on dated 04-2-2020 Activity: - Workshop and seminars are the updated source of knowledge. The resource person prepared the subject through there practical and theoretical knowledge and also delivered updated information. Our institution also organized various workshop and seminar in every year. It is because not only for the knowledge but also student get experience of decentralization of power and management . In previous year (2018-19) we arrange various workshop. Some of them were as follows - 1 One day workshop on free legal aid services and authorities (Date - 24-02-2020) 2 Status of Women in India (Date - 04-2-2020) Organization, planning and management of every activity is the skilful task for everyone. Through these kind of workshop we trying to provide the same. We prepared the various committee. Students are placed in the committee with their own will. Faculty gave brief information regarding the roles and responsibility of their position. Such practical experience also taught them that, how to work in the group and achieve the goal successfully. The management skill also develop through these workshop. For the success of workshop we prepared following committees. 1 Stage management Committee 2 Sitting arrangement Committee 3 Report writing Committee 4 Media and publishing Committee 5 Event management Committee 6 Monitoring Committee etc. These all committees work together for the success of event. Every committee get some specific power and also responsible for their work. Our faculty member only guided them as per their requirement.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our College is affiliated University

	We Follow the pattern set By Bos. In the process of designing of course syllabus our faculty is participates individually. It is our strategy that every faculty should report University meeting conducted for restricting curricula some faculties has remained its part also means while the session we always gives valuable suggestions regarding curricula of theory and practicum. At our college level we have designed the course of 30 period for certificate course on Rural Technology and skill Development. We also follow and run another courses structured and designed by external authorities such as Gurudev seva mandal, Bosch and swayam platforms
Teaching and Learning	Academic plan is followed rigorously Bringing continuous modernization in teaching is our prime focus. Development of student centric teaching learning is our major goal and area of thrust. Producing skilled full and professional we equipped and competent student is our mission policy. Therefore ICT base teaching learning has made mandatory. Faculties are send in various workshop and training. At present more than 90 faculties use LCDs Teaching includes PPt presentation more than YouTube films and presentation methods other than conventional methods Academic monitoring comities principal and IQAC takes adequate care of development and monitoring Feedback systems Appraisal system has introduced and brought in practice for continuous evaluation of teaching .
Examination and Evaluation	The college has strictly adhered to implement strategic planning of examination and continuous internal assessment. The examination committee looks after examination related affairs. During the year 2018-19 the faculty conducts class wise unit tests and students are informed about their performance. Continuous Internal Evaluation is done in case of social work practicum. The internal-external viva-voce is being conducted at the end of semester. Social work practicum and individual and group research submitted with timeline. The internal viva voce is being conducted before university examination. These aspects has made mandatory.

Research and Development	The college has given high emphasis to research development and financial provision. It arranges funds. Informal research activities included field action project and opinion survey. In the year 2018 the college has submitted three major projects of the cost 1720000 sponsored by ICSSR, Delhi. Apart from, the college has carried out a survey on OBC reservation. To administer research related activities college have constituted seminar and research committee.
Library, ICT and Physical Infrastructure / Instrumentation	To provide well facilitate structure and place of highly equipped library system has been remained visionary goal and policy of management. Therefore despite of having several financial crisis, well facilitated infrastructural set up has been constructed. "Backward community youth and college students should be a competent and calibre and they would enable and eligible to capture decent employment " was the policy based mission. Therefore college is doing many things under its limitation . Digitalization of library is started Libman software is available. For library administration 02 computers are made available 04 nos of computers are in reading room for browsing purpose
Human Resource Management	Code of ethics is provided for better working purpose. All staff are recruited as per government norms and affairs are performing as per UGC and Maharashtra University act 2016. College level Human Resource administration is done by principal, CDC and management board. To smoothing the administrative functions of various committees are there. The college has found staff councils and committees which take the responsibilities of dealing day to day activities carried out under principal's monitoring
Industry Interaction / Collaboration	Social work education is consisting of social work practicum and classroom teaching. The practicum contains components like educational visit, Placements, skill laboratories, study tours, village camps and research based work. Apart from, this students given assignment, co-extracurricular and extension programmes jointly organized with social, industrial organizations, national campaigns are being runs with

	the help of govt. department. So, we do regular contact, interaction with local, regional, state-national organization. For this purpose the college did MOU with some organization. At present we have association with several social community based organizations and industries.
Admission of Students	During the year 2018-19, the process of admission has been carried out through committee. To carry admission process, the College has constituted independent committees for U.G. and P.G. programmes. The policy of admission follows all rules, regulation and norms of university. Merit basis and reservation rules are followed strictly. This year all admissions have done before 4th Sept. 2018. Personal interview, Group discussion merit and reservation rules have kept in view. Then the list display with due time for admission. Both programmes have Intake capacity of 60 seats.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	The College uses the Tally for E governance, for transparent functioning of the Finance and Accounts department of the college. The balance sheet of the college is prepared through the software. All the receipts like students fees, their outstanding fees are recorded through the software. The main expenditure components like payments to vendors, salary payments to teaching, nonteaching, and visiting staff, cheques of payments to the outsourced institution conducting value added courses, all the payments related to tax like professional tax, Tax deducted at source (TDS), etc. Tally helps in generating a Bank Reconciliation statement
Administration	To achieve the target of Paperless work, Staff uses digital modes of communication like email, WhatsApp facility for data collection from Departments, to prepare notices and activity reports, to prepare Feedback forms, and get online feedback from Students. The college has Biometric attendance for teaching and nonteaching staff
Planning and Development	E-governance is the integration of

	Information and Communication Technology in all the working processes of the institute. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. e governance is used in planning of Annual plan and other administrative as well as Academic activities like in the process of planning college-events and activities, institute uses personal e-mail and whatsapp. Important administrative and academic notices are also circulated via Whatsapp on teachers' students group.
Examination	Our Institution follows all guidelines of affiliated University for examination conduction. The institution uses e-governance in the examination process, like, filling of examination forms, generating online fee challan. Internal examination question papers, supervision timetable, examination timetable, supervision reports, Print the exam seat number wise List, Seating Arrangement for University examinations and supervision orders prepared by online. Internal evaluation marks entry also done by online. Hall tickets are generated online and then distributed to the students. Question papers are received online from the University during the examination period. Everything is done in an online manner. Examination Committee uses the online mode for communication of examination notices, generation of students list, seating arrangements, system-generated blocks, and record of all examination data. The College Examination committee oversees the complete process of examination under the guidance of the Principal of the institution.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program	1	16/06/2019	20/06/2019	05
Faculty Development Program	1	18/05/2020	03/06/2020	15
Faculty Development Program	1	04/06/2020	10/06/2020	05
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
credit society, PF, medical reimbursement , LTC, CAS, Loan facility	credit society, PF, medical reimbursement, Loan facility	welfare fund, scholarship , hostel, canteen

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial management and Resource mobilization is an Important part of development of the institution. In this Context Audit of financial activities is very important it aims to examine and evaluate cash book, vouchers, Bills and stock book, Debit and credit transaction. Ledger book, etc. internal Audit is done by principal through chartered Accountant and external Audit is done by social welfare and Special Assistance department Wardha. During the financial year 2019-20 Audit of NSS and college has been done by Panpaliya and Tawari and company Wardha. The Audit of Dr. Ambedkar Shishak and Shishakettar Karmchari Patsanstha has been done by M/s T.P. Dabade and Co-certified Jaiprakash, Nagpur so as a part of financial activities of college/ institution we carried out internal and external Audit regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Principal
Administrative	Yes	Social welfare department	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Meet Home Visit Telephonic communication with parents those are regularly absent

6.5.3 – Development programmes for support staff (at least three)

Research Facility Time bond Promotion and Placement Loan Facility by Credit society Immediately Permitted to teachers for Orientation Programme, Refresher Course, Short Term Course

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Infrastructure Library Modification Credit Society and Community Society ICT base teaching - Learning teaching technology UGC level research workshop at New arts College , Wardha

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Webinar on Mental health is essential for Social Health	Nill	01/07/2020	Nill	78
2020	Webinar on Care to be taken during covid 19	Nill	04/02/2020	Nill	54

	corona virus pandemic by citizen and Social Work intervention					
2019	Implementation of certificate and value added courses	Nill	03/09/2019	03/10/2020		30

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Selection of life Partner Program	12/01/2020	Nill	60	11
Program on Marriage counselling for adolescent	11/02/2020	Nill	76	29

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	0
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	18/12/2019	01	Superstition and scientifi	1.To develop the scien	234

					c approach Program	tific approach of student 2.Aware the students about ill effect of the super stition	
2020	1	1	14/02/2020	01	Health Check- Up program	1 Awareness regarding health issues 2 Introducing preventive measures 3 Diagnosis the community health status	109
2019	1	1	27/12/2019	01	Poster exabiton on Aids Day	1.To aware the student about the HIV/ Aids its Prevention . 2. Create awareness in community about HIV/Aids	34

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Core Values and Ethics	26/11/2013	Follow up of teaching non-teaching and students are being taken regularly. Anti-ragging, disciplinary, Vishakha committees has constituted to take up essential initiative students inform in introductory programmers. Ethics for students and teachers are displayed. Student council also take

care of this practice. During the year 2018-19, no anti ragging event took place students are warned if any evidence occurred. The case about girl's molestation was occurred. Which was handled by Vishakha committee through police station? All the staff helps to watch and controls their behaviour. The class teacher develops class wise discipline and maintained through CR or monitors

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independance day	15/08/2019	Nil	223
Fund raising rally for disaster affected area	19/08/2019	Nil	72
Social Activities in pandemic situation	08/04/2020	Nil	28

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation and conservation of tree 2. Plastic Free campus 3. Food and water campaign for birds 4. Compost Manual 5. Reduction of paper use campaign

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES - 01 Year 2019-20 Activity: Subhedar Ramji Ambedkar Community Library Date of Establishment: 30 June 2014 The Context:- Subhedar Ramji Ambedkar, the father of Dr. Bhimrao Ambedkar played vital role in the life of Dr. B.R. Ambedkar's life he always remains inspiration of his son who has provided every books despite of poverty.Community libraru is the need of time. Educated youth of slum and rural, do not have proper places for studies due to which they cannot capture government employment. The purpose of community library is meet need of community and college youth as according to vision and mission. The Objectives:- 1. To provide well facilitated and resource full place of study for needy community youth at free cost. 2. To grow competency and abilities required for competitive Examination and professional growth. The Practice:- The college management according its policy of social services have started this library. Dr. Chetana Sawai, the director of Society have taken the responsibility and adequate care of library. The admission of the student is of free of cost. Willing candidate need to fill up admission form. The administration of the library run by specific group of user students. The user group have appointed one students for this purpose. The responsible person maintain registered, record, rules and educational environment. Working period of the library has set from morning 7.00 am to night 8.00 pm. The Library has made well-equipped with books, reference books, test, magazine, newspaper and

other necessary accessories. The intake sitting capacity have been made available for 50 readers. The students can take benefit for 6 month, one year, two year or as per theirs requirement. There is no fix period. Rules are set for maintaining disciplines. Outcome :- 1. The Practice is remaining most useful service for aspirants. 2. From the year 2014-15 to 2019-20, Total 483 n.o.s of students has Taken benefits out of which 20 candidates have got job and 03 Student went abroad. 3. This library is looking useful for research students and even Research scholars. 4. This work has groove the way for accomplishment of in built goal of community welfare. Evidence:- Records Photoes Physical structure Best practice -02 Academic year 2019 – 20 Title : Community Health Service Mission 2019-20 Establishment : As a set policy the mission has been Starts from 29/08/2019 The context : The College is surrounded by various slums and villages. Health status of rural and backward communities has been remained a question mark always. There is dire need to bring awareness about health services so That people would understand importance of health and would take initiative toward its utilization The mission is being initiated with this major goal that there should be reportable and accountable participation of people in various service for its Significant result. The Objectives : 1 To bring awareness about health, health issues and health service 2 Through the organization of activities obtained participation 3 To provide out reach health service 4 To provide exposure to learn about theory, practice and public nature and related issue 5 To co- operate government in the implementation of program. The Practice : Community health service mission 2019-20 is included in college Annual plan The policy was design and decided the mission (campaign) should deals about swachhata, nutrition's diseases, shramdan, workshop and intervention in government activities The focus was given on slum and rural based communities and organization. The planning organization implementation and evaluation of the activities was handed over medical and psychiatrist family and child studies National services schemes and Environmental department. The beginning of the mission was started from 8th Ausgust 2019 Dr. S.D. Bhoikar, Mr. khedkar, Dr.vitankar Dr. Deepak Magarde deputed as responsible faculties for the purpose of organization The mission has worked on HIV/ADS Awareness that included rallies poster competition indoor and outdoor session with ART center Acharya vinoba Bhave Hospital world health day, Rural health Check up Camps webinars on mental health and corona swachhata Pandharwda Donation rallies for flood affected ,National nutrition and balance diet abhiyan and responses to corona pandemic were the basic issues. The mission has covered oxygen park college premise, wardha city, Kurzadi, paloti Villages , Govt. Hospital padepgaon and padpa nagar (Umari Meghe) village The funding thrust was meet through college public and other associated organization. Outcome : 1) To run this campaign we received co – operation of Govt. Hospital Acharya vinoba bhave kasturaba Hospital wardha 2) The mission has covered o5 villages and wardha city and student 280 of Dr. Ambedkar college of social work, wardha

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.dracsw.org/images/Best%20practise%202019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dr. Ambedkar college of Social work Wardha , established by subhedar Ramji Ambedkar Education Society under prominent leadership of Hon. Dineshji Sawai , keeps humanity service base approach for structural changes in the life of community people . The society has set a visionary policy for sustaining youth and make them competent and productive through scientific knowledge of

professional social work knowledge, training and skills for making their life decent, useful and meaning full in their own and social context point of view . Therefore the college always take initiatives toward community services and work. According to the need and thrust of masses the college is responding usually . The college execute its social service campaign through awareness camps, rallies, exhibitions , trainings , workshops and distribution of services and good either individual or in association of government , voluntary organization and social groups. Immediate action is the in response existed situation is the strategic policy . In this context, the college has deals with various social issues as a part of its visionary mission. Fighting and working for social goodness is our thrust. The present initiative is one of several initiatives. Covid - 19 Corona virus Pandemic observed first time in India in the month of February 2020. This pandemic started to show its worst effect from the beginning thousands of people fell in the victims and caused much more deaths. Iran, Iraq , France, German, Britain and America observed most sensitive countries. India started to take initiatives through various practices to protect lives of citizens. Lock down was major preventive steps among those which was practiced from 25 March 2020 Many government social organization come forward in this mission. Dr. Ambedkar college of social work Wardha was one among them. Home based work (work from Home) method of work was adopted. Therefore we have also started this practice During the period the college has designed various activities to support community people these were as follow 1) Distribution of food grain kits. 2) Distribution of Marks and sanitizer 3) Awareness on social Distances through online and off line modes 4) Counseling of children and families In these work we received commendable involvement of management, students staff and even some other social groups such as Tri- Ratan Buddha Mahasangh ,Dr. Babasaheb Ambedkar pradhyapak Prabodhan Wahini (Buddhist Royal Society) etc. During this period we started above work described as bellow 1) Distribution of food grain kits: The staff come forward with personal donation, we collected Rs. 21000/ thousands for this purpose. Each food grain kits off 10 – 15 kgs were distributed among migrants and poor communities such as selsoora, Sawangi, Samata nagar, Nalwadi. This activity was activated with association of Management NSS Dept and personal donation. 3) Distribution of masks and Sanitizers: - We remanded our student those were living in their villages for participation and organization in some relevant activities They were guided by faculties, how families can be counciled and make people aware about causes and

Provide the weblink of the institution
https://www.dracsw.org/

8.Future Plans of Actions for Next Academic Year

1) To conduct regular meetings of IQAC 2) To frame the procedure for online admission for the session 2021-22 to overcome covid pandemic situation. 3) To conduct online induction program for newly admitted UG and P.G students. 4) To organize state level and National Level E-workshop, and seminars on various current social themes . 5) To encourage faculty members to registered for Online Course one of UGC-Mooc, Swayam and FDP. 6)To enriched curriculum by starting value - added, skill development certificate. 7) To conduct the Programmed on Gender equity, IPR, Academic and Administrative audit etc. 8) To nurture the culture of environmental consciousness not only among the students and faculty members but also in society. 9) To organize short term courses on Research Methodology for promoting scientific spirit to. cultivates scientific culture among the student Research Scholar and faculty member.