

## CRITERION I – CURRICULAR ASPECTS

### 1.1 Curriculum Planning and Implementation

#### 1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation.

Response:

Curricular activities are governed according to the norms and guidelines provided by RTMNU, Nagpur. The college has setup several committees for the effective implementation of academic plan. The committees such as Academic monitoring and planning timetable, examination, feedback, fieldwork, research are mainly responsible to look out planning and implementation of curricula. A part from that seminar, cultural, NSS, research, women study, career guidance and counseling, mentoring etc. are another which takes supportive responsibility as per vision and mission.

All these committee prepared plans, discussed and finalized collectively in staff meeting. For the purpose of effective delivery, teaching calendars, research calendar, field work calendars are prepared as according to University calendar. Teachers also maintain their teaching plans and diaries. Semester wise teaching plan consist of syllabus contents, social work practicum, research, village camp, study tour, assignment and examination, viva voce and extracurricular and extension activities. The college has adopted semester pattern for UG and PG. programme. Choice Based Credit System (CBCS) is applicable for post Graduate programme. The entire planned and assigned task has being completed within timeline. The periodical review about academic work is being taken through meetings and group conferences. As per University direction, the college have established College Development Committee (CDC) which provide advice, guidance and decision making to assist regarding academic, financial and infrastructural development. In addition to this IQAC i. e. Internal Quality Assurance Cell provide intellectual and moral supports and advise in context of quality enhancement and development. In this regarded CDC and IQAC periodically meet and conduct discussion with staff council and principal.

To bring reformative changes in curriculum delivery, guest lecture field visit exposure, and documentary film is organize. Feedback and examination committee takes feedback which is further analyzed and used. The college has constituted purchased committees which provide ICT based Instrumentations and books. The year wise work plan also being prepared and practiced. Every year IQAC conduct minimum two meeting. CDC also hold meeting and staff meetings are beings conducted – on regular basis. The records & documents are available in college.

#### 1.1.2 Certificate / Diploma Course introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Course	Date of introduction and duration	focus on employability / entrepreneurship	Skill development
Nil	Nil	Nil	Nil	Nil

### 1.2 Academic Flexibility

#### 1.2.1 New programmes / course introduced during the Academic year

Programme with Code	Date of Introduction	Course with code	Date of Introduction

M.S.W. (HRM) Human Resource Management	15 June 2017	HRM 1.Gr - 14 P- I (3T2) – Organizational Behaviour and Social Aspects in Industry 2. Gr-15, P -II (3T3) – Human Resource Development 3. Gr-16, P-III (3T4) – Labour Economics and Indian Labour Problems 4. Gr-20, P-IV(4T2) Labour Legislation 5. Gr-21, P-V (4T3) Human Resource Management 6. Gr-22, P-VI (4T4) Trade Unionism & Industrial Relations	15 June 2017
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**1.2.2 Programmes in which Choice Based Credit System (CBCS) / Elective course system implemented at the affiliated Colleges (if applicable) during the Academic Year.**

Name of programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
MSW (CBCS Elective) 1. MSW (FCS) 2. MSW (CD) 3. MSW (MPSW) 4. MSW (HRM) 5. Basics 6. Disaster Management	NIL	04	15.06.2017	NIL	26 Programme 06 06 06 06 01 01

Already adopted (mention the year)

**1.2.3 Students enrolled in Certificate / Diploma Courses introduced during the year**

No of Students	Certificate	Diploma Courses
NIL	NIL	NIL

**1.3 Curriculum Enrichment**

**1.3.1 Value- added courses imparting transferable and life skills offered during the year.**

Value added courses	Date of introduction	Number of students enrolled
Gramgeeta Jivan Vikas Pariksha	31/08/2015	52

**1.3.2 Field Projects / Internships under taken during the year**

Project / Programme Title	No. of Students enrolled for field Projects /

	Internships
NIRVANA, Wardha (FCS)	06
S. P. Office (FCS)	06
Dhariwal Infrastructure Pvt. Ltd., Chandrapur	06
YASHADA, Pune (Field Action Project.)	34
Opinion Survey (OBC) (Field Action Project.)	19

## 1.4 Feedback System

### 1.4.1 Whether Structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

### 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (500 Words)

#### Response:

The college management is very particular and serious about bringing reform in academic service and facilities. For this purpose, the management collects views from its all stake holders and takes initiatives toward its fulfillment through its structured mechanism.

Therefore college have established feedback committee of three members, the task of committee is to designed self-structured format, analyze and draw conclusions for action taken purpose. The suggestions are usually given on components such as teaching learning methods, student's satisfactions, classroom environment services and facilities and other requirement such as career counseling library improvement and financial difficulties.

Therefore during the year 2017-18 college have obtained data from various stake holders mentioned as bellow.

- students
- Teacher self-feedback
- Employer (Principal)
- Parents
- Alumni

Thus the information from students' teachers and employer was collected at the end of session. The views of parents and alumni were obtained in Alumni meets and parent meets separately. From the analysis and interpretation this has understood that.

- Most of students are satisfied about teaching as it is student centric; use of ICT based tools and exposure given for interaction sharing and question – answer session.
- Relationship between teachers –student found well.
- However some students feel that reading material, books, use of ICT should be increases and Library services must be accessible.
- Parent also found more satisfactory. They feel that college provide every facility for overall personality development and carriers building.
- The Parents has found positive Change in their ward behavior.
- An alumnu's has suggested about regular organization of alumni activities and programs for regular students.

On the basis of suggestion, the college has provided facilities of reading room, Wi-Fi, college

magazine, organized parent and alumni meet. The management has organized campus interview, internship and run research project. The college students were given opportunity to participate in its work. A part from this, the students are always sent to attend outside programmes, for this purpose financial support is being provided. Thus college take enough and adequate care in case of academic and physical development. The principal used to give instruction to concern faculties through oral as well as written channel regarding improvement based on feedback result.

## CRITERION II- TEACHING – LEARNING AND EVALUATION

### 2.1 Student Enrolment and Profile.

#### 2.1.1 Demand Ratio during the year

Name of the Programme	Number of Seats available	Number of applications received	Students Enrolled
BSW	60+12 = 72	129	70
MSW	60	121	60

### 2.2 Catering to Student Diversity

#### 2.2.1 Student – Full time teacher ratio (Current Year data)

Year	Number of Students enrolled in the institution (UG)	Number of Students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG Course	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG Courses
2017-18	167	117	2	4	8

### 2.3 Teaching – learning Process

#### 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E – learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
14	08	LCD Projector	2	Nil	Internet Youtube, Whatsapp, OER

#### 2.3.2 Students mentoring system available in the institution? Give details. (Maximum 500

words)

**Response :- Yes**

The college has practiced a system of mentoring since last several years called the Tutor-ward system, whereby a tutor provided to every ward to look after his /her academic and psychological wellbeing and also monitor class attendance and performance. The same system has now been restructured and named Mentor system. Under the Mentor system, the full-time teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a full-time teacher as their mentor. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counseling to those who need them and refer them for more professional counseling, if required.

Student mentoring system available in the Institution:-

In teaching learning process we regularly interact with the students. Through this interaction we identify the needy students. Following are types where our faculty trying to help the students. There types are as follows.

Educational guidance.

Emotional support.

Financial support for educational purpose.

Poor concentration about study.

Family and its stress management.

Exam and phobia.

Active participation and meaning full self-presentation etc.

These are some bullet points on which our faculty guided the student as per their need. As our social work unit is very small. We are maintaining and making close relationship with every student.

Our concern faculty always guide as per their needs. Our Institute have separate counseling cell. If the concern faculty feel that the concern case need to be referred to counseling cell, then we have provision for it. The concern faculty takes regular follow up of concern student.

In this way our faculty regularly takes follow – up of needy students.

Number of Students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
284	14	20

**2.4 Teacher Profile and Quality**

**2.4.1 Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant Positions	Positions filled during the current year	No. of faculty with Ph. D.
17	14	2	2	07

**2.4.2 Honors and recognitions received by teachers**

(received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national	Designation	Name of the award, fellowship, received from government or
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	level, and international level.		recognized bodies
2017-18	Dr. Madhuri Zade National Level	Assistant Professor	Nari Ratna Gaurav Puraskar 2017 Human Resourec Development Lokseva Academy Mumbai

## 2.5 Evaluation Process and Reforms

### 2.5.1 Number of days from the date of semester- end / year – end examination till the declaration of results during the year

Programme Name	Programme Code	Semester / Year	Last date of the last semester –end / year – end examination	Date of declaration of results of semester-end / year – end examination
BSW	Nil	Yearly	30.04.2018	02.05.2018
MSW	Nil	Semester IV	14.05.2018	18.07.2018

### 2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 Words)

#### Response:

The college has carried out continuous Internal evaluation system (CIE) as according to the University norm and academic calendar. During the Year 2017-18, continue evaluation has done at two levels.

**1. Formal Types of evaluation:** A formal type of evaluation is done through procedural system. To perform formal evaluation, the University calendar adheres strictly and according to it college calendar is prepared by academic planning and monitoring committee, feedback committee and examination committee. To continue internal evaluation is made of four types.

1. Weekly individual and Group conferences on field work (Social Work Practicum)
2. Presentation of Assignments
3. Terminal and viva voce examination
4. Feedback system.

The Continuous internal evaluations is done under consist of theory and field work components which are proceed as follow.

- i. Individual and group conferences on social work practicum of BSW and MSW held every week.
- ii. The performance of student in social work practicum at field level is observed through supervisors' field visit observation and journals & diaries and external and internal viva voce examination.
- iii. Assignment on theory and research work is being allotted and performance assessed through presentation, subject assignment of 20 Marks and research assignment for 10 Mark at PG. Level.
- iv. BSW VI Sem. and MSW IV Sem. have Research Project for 100 marks that are to be assessing through internal- external viva voce.
- v. A performance of teacher is evaluated through feedback.
- vi. Performance of students in theory course is assessed through unit test and term

examination.

Informal Evaluation is observed through teacher's observation, interaction, question answer sessions and participation of students in co-curricular, extracurricular and extension activities.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Response:-

During the year 2017-18, the session started from 15.06.2017 and ended on 15.10.2017. The College prepared academic teaching and examination related plan based on university calendar. The College completed admission and enrollment of UG & PG up to 05.09.2017. This year theory classes has been started on 22<sup>nd</sup> June 2017. Orientation on Social Work Practicum conducted 10 July to 15 July 2017. Observation Visit of UG. & PG. conducted first Sem. conducted on 01<sup>st</sup> July to 12 September 2017. Skill laboratory workshop was organized between 10<sup>th</sup> to 15<sup>th</sup> August 2017. Submission of assignment received till the end of September. Terminal Examination conducted between 08 to 13 October 2017. Internal viva voce was held between 05 to 08 October 2017.

In the same way calendar was prepared for summer semester and strictly implemented between 15<sup>th</sup> Nov. 2017 to 30<sup>th</sup> April 2018. Classes started from 20<sup>th</sup> Nov 2017. Orientation completed up to 29<sup>th</sup> Nov. 2017. Social work practicum started from. 1<sup>st</sup> Dec. 2017. Cultural and Sport department planned its activities. Tour, Sport and Cultural Mahotsva completed in Jan 2018. Study tour and Village Camp organized between 2<sup>nd</sup> to 10<sup>th</sup> Feb 2018. Field work of UG. Ended on 5<sup>th</sup> March and viva-voce examination completed before 10<sup>th</sup> March.

Field work activities of PG ended on 05<sup>th</sup> April, internal viva voce completed from 10 to 15 April and Terminal examination have been held between. 16<sup>th</sup> to 22<sup>nd</sup> April 2018.

## 2.6 Student Performance and learning Outcomes

1.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)

### 2.6.2 Pass percentage of students

Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final semester / year examination	Pass Percentage
Nil	BSW	44	41	93.19
Nil	MSW	56	55	99.00

## 2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on Overall institutional performance

(Institution may design the questionnaire) (results and details be provided as web link)

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 Resource Mobilization for Research****3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations**

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the academic Year
Major Projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry Sponsored Projects	Nil	Nil	Nil	Nil
Projects Sponsored by the University / College	Nil	Nil	Nil	Nil
Students Research Projects (other than Compulsory by the college)	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Any other (Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

**3.2 Innovation Ecosystem****3.2.1 Workshops / Seminars Conducted on Intellectual property Rights (IPR) and Industry – Academia Innovative Practices during the year**

Title of Workshop / Seminar	Name of the Dept.	Date (S)
Two days International seminar on Revisiting the issues of Human Right of Scheduled castes and scheduled tribes	Social Work	24 - 25 June 2017
One day workshop on PRA	Social Work	26.07.2017
One day workshop on SPSS System analysis data analysis	Social Work	18.12.2017

**3.2.2 Awards for Innovation won by Institution / Teachers / Research Scholars / Students during the year**



Title of innovation	Name of the Awardees	Awarding Agency	Date of Award	Category
Nil	Nil	Nil	Nil	Nil

### 3.2.3 No. of Incubation centre created, start – ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
Nil	Nil	Nil
Nil	Nil	Nil
Nil	Nil	Nil

### 3.3 Research Publications and Awards

#### 3.3.1 Incentive to the teachers who receive recognition / awards

State	National	International
Nil	Nil	Nil

#### 3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	No. of PhDs Awarded
Social Work	Nil

#### 3.3.3 Research Publications in the Journals notified on UGC website during the year (Check )

	Department	No. of Publication	Average Impact Factor, if any
National	Nil	Nil	Nil
International	Social Work	10	37.068

#### 3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National / International Conference Proceedings per Teacher During the year

Department	No. of Publication
Social Work	Total = 18
	Dr. Milind Sawai = 01
	Dr. A. R. Bhele = 02

	Dr. Sunita Bhoikar = 04
	Dr. P.L. Wankhede = 03
	Prof. B.N. Khelkar = Nil
	Prof. D. S. Magrade = 02
	Prof. Chetna D. Sawai = 01
	Dr. M. N. Kubde = 01
	Dr. M. H. Zade = 02
	Dr. V. M. Vitankar = 02
	Prof. P. B. Ingale = Nil
	Prof. D. T. Taksande = Nil
	Prof. Prashant Ghulaxe = Nil
	Prof. S. Chavhan = Nil

**3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus / Web of Science or Pub Med / Indian Citation Index**

Title of the Paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Nil	Nil	Nil	Nil	Nil	Nil	Nil

**3.3.6 h-index of the Institutional Publications during the year. (based on Scopus / Web of science)**

Title of the Paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the Publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

**3.3.7 Faculty participation in Seminars / conferences and symposia during the year :**

No. of Faculty	International Level	National level	State level	Local level
Attended Seminars/				

Workshops	12	13	Nil	02
Presented Papers	1	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil	Nil

### 3.4 Extension Activities

#### 3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS / NCC/ Red cross / Youth Red Cross (YRC) etc., during the year.

Title of the Activities	Organizing Unit / agency / collaborating agency	Number of teachers co-ordinate such activities	Number of students participated in such activities	
Village Camp, At. Post. Pawanoor, Ta. Dist. Wardha.	1.Kishori Melava	M.G. I.M.S., Wardha.	05	92
	2. Superstition eradication awareness programme	Gurudev Seva Mandal, Gurukunj Mozri. Dist. Wardha	05	92
	3. Legal guidance and awareness programme	Law service authority office, Wardha	05	92
	4. Women Empowerment Programme,	Rotary club, Wardha.	05	92
	5. Social awareness Prabodhan Programme	Gurudev Seva Mandal, Gurukunj Mozri. Dist. Wardha	05	92
	6. Child Right awareness Programme	Child line, Wardha	05	92
	7. Juvenile Justice Act (care & Protection) awareness Programme	Dist. Women & Child Welfare, Office, Wardha.	05	92

	8. Carrier guidance Programme	DRDA, Wardha. Mahatma Fule Vikas Mahamandal, Wardha	05	92
	9. Health check up & treatment camp	Mahatma Gandhi Ayurvedic College, Sawangi (Meghe), Wardha.	05	92
	10. Veterinary Camp	Dist. Veterinary Office, Wardha.	05	92
Community Programme At. Kurzadi Village	11) Clean Community rally	Gram-Panchayat , Kurzadi.	01	09
	12) Health Checkup camp	General Hospital, Wardha	01	09
	13) Computerized Health checkup Camp	Under Health Welfare Department, Indian Government.	01	09
	14) Veterinary Medical Camp	Pashu-Sakhi, Kurzadi.	01	09
	15) Agricultural Meet	Asst. Agriculture officer, Taluka- Krushi Vikas Officer wardha.	01	09
	16) Plantation Awareness Program	Gram Panchayat, Nalwadi 23 <sup>rd</sup> Dec. 2017	2	10
	17) Eye Checkup & Diagnostic camp	Gram Panchayat, Sindi Meghe. (Wardha) 13 <sup>th</sup> Jan. 2018	2	15
	18) Tree conservation & Shramdan	Nisarg Seva Samittee, Wardha.	1	38

### 3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award / recognition	Awarding bodies	No. of Students benefited
Plantation and Green	Nisarg Mitra	Nisarg Sewa Samiti, Wardha	38

Environment			
Global Forgiveness Campaign (Peace)	Certificate of Appreciation	Sadhu Waswani Mission, Delhi	25
Evaluation of Educational Status of Zilha Parishad school	Certificate of Recognition	District Institute of Education and Training(DIET), Wardha Govt. of Maharashtra	29

**3.4.3 Students Participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year**

Name of the scheme	Organizing Unit / agency / collaborating agency	Name of the activity	Number of teachers co-ordinate such activities	Number of students participated in such activities
1.AIDS awareness program	Government Hospital, Wardha	AIDS awareness rally	2	67
2.Health awareness program	Government Hospital, Wardha	Sickle Cell awareness rally	2	90
3.Youth Development	RTMNU, Nagpur	Elocution competition	1	4
4.AIDS awareness program	Government Hospital, Wardha	Poster Competition	1	7
5.Youth Development	RTMNU, Nagpur NSS Dept.	National Level NSS Camp	1	2
6.Disaster Management	RTMNU, Nagpur NSS Dept.	University Level NSS Camp	1	5
7.Consumer Awareness	Consumer Court, Wardha	Street play on Jago Grahak Jago	3	17
8.Youth Development	Bajaj Foundation, Wardha & Vishva Yuvak Kendra, Delhi	Workshop on Role of Youth in Sustainable Development	1	4
9. Swaccha Bharat Abhiyan	RTMNU, Nagpur NSS Dept.	University Level NSS Camp on Swaccha Bharat.	1	2
10.Drawing	Nisarg Sewa	Drawing competition &	1	Volunteers -10

competition	Samittee, Wardha.	volunteers		Participant - 2 Total - 12
11. Health Awareness	Maharogi Seva Samiti, Wardha	Conference on Leprosy Eradication	1	10
12. National Acting Workshop (IPTA)	Indian People Theater Association	National Acting Workshop	1	1
13. Maharashtra Govt. & Swaccha Bharat Mission (Z.P. Wardha.)	Maharashtra Govt. Panchayat Samiti, Zilha Parishad, Wardha.	Swachhatamitra Elocution, competition	1	1

### 3.5 Collaborations

#### 3.5.1 Number of collaborative activities for research, faculty exchange, student exchange during the year

Name of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil

#### 3.5.2 Linkages with institutions / industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution / industry / research lab with contact details	Duration (From-To)	Participant
Project Work	7 Days Village camp	Gram Panchayat, Pavnoor. Ramesh Karnkar Mo. 9923241412 Pramod Patil Mo. 9765343906	6 to 10 Feb. 2018	92
Field Trip	Educational Observation visit MSW-BSW	Mahatma Gandhi Institute of Rural Industrialization (MGIRI), Wardha 07152-253512	19.7.2017	106
Field Trip	Educational Observation visit	Maharogi Seva Samiti, Anandwan, Warora Sanjay Peche 9404541998	27.7.2017	108
Field Trip	Educational	Zilha Parishad Office, Wardha	8.8.2017	100

	Observation visit	CEO-07152-240231		
Field Trip	Educational Observation visit	Open Jail, Morshi, Dist. Amravati. Pravin Modkar 8483000378	4.9.2017	111
Field Trip	Educational Observation visit	Center of Science for Village, Dattapur, Wardha. Dr. Soham Pandya 7030288445	2.9.2017	114
Field Trip	Educational study tour BSW	Vardaan, Bajaj Nagar, Nagpur Mob.7588886617	16.1.2018	43
Field Trip	Educational study tour BSW	Navchaitanya Deaddiction and Rehabilitation, Nagpur 07122595132 9890010789	16.1.2018	43
Field Trip	Educational study tour BSW	Sarthi Trust, Nagpur Mr. Nikunj Joshi 9970645888	16.1.2018	43
Field Trip	Educational study tour MSW	Gangamai Sugar Factory Pvt. Ltd, Aurangabad Contact:- 9552574994	5.2.2018	50
Field Trip	Educational study tour MSW	MAHER, Vadu Budruk, Pune Contact:- 9011086134 020-27033421	6.2.2018	50
Field Trip	Educational study tour MSW	Smart Village Patoda, Patoda, Dist: Aurangabad Bhaskar Pere:- 9405646464, 8329752487	5.2.2018	50
Field Trip	Educational study tour MSW	Sanjeev Industires Pvt. Ltd., MIDC, Aurangabad	7.2.2018	50
Field Trip	Educational study tour MSW	Snehalaya, Ahemadnagar Ratna: 9011020178, 024-12778353	6.2.2018	50
Field Trip	Educational study tour MSW	Tribal Training and Research Institute, Pune	7.2.2018	50

		020-26330854		
Internship	Block Placement HRM	Dhariwal Infrastructure Pvt. Ltd. , Chandrapur Dhiraj: 9561112066	29.6.2018 to 29.7.2018	5
Internship	Block Placement F.C.S	Office of Police Superitendant, Wardha and Niravana, Wardha Gawande Mam: 7767890585	1.10.2018 to 1.11.2018	12
Training	Field Work Practicum BSW-I	Municipal Shivaji School, Wardha 9823505765	4.8.2017 to 7.10.2017	10
Training	Field Work Practicum BSW-I	Lokmanya Tilak School, Wardha Surkar madam: 7798469243	4.8.2017 to 7.10.2017	10
Training	Field Work Practicum BSW-1	Dr. Ambedkar High school, Wardha Dharane: 9823700542	4.8.2017 to 7.10.2017	10
Training	Field Work Practicum BSW-I	Late Anandrao Meghe Jr. College, Borgaon Meghe Deshmukh sir:8605683994	4.8.2017 to 7.10.2017	10
Training	Field Work Practicum MSW	Gram Panchayat, Pipari Meghe ICDS: 8698349375	28.7.2017 to 20.1.2018	10
Training	Field Work Practicum	Gram Panchayat, Borgaon Meghe Shravan: 9422844499	30.8.2018	10
Training	Field Work Practicum MSW	Gajanan Mental School, Wardha Vaidya:8626025525	28.7.2017 to 21.3.2018	9
Training	Field Work Practicum MSW	RTM Andh School, Wardha Fale mam:9822364885	28.7.2017 to 21.3.2018	9
Training	Field Work Practicum HRM	Wheels India Ltd., MIDC, Deoli 9552023900	11.8.2017 to 7.4.2018	7



Training	Field Work Practicum HRM	Transrail Lighting Industries Pvt.Ltd., MIDC, Deoli Ajay:9665046877	11.8.2017 to 7.4.2018	3
Training	Field Work Practicum F.C.S	Mahila Swadhar Gruha, Wardha VAISHALI:8308868051	22.7.2017 to 23.3.2018	8
Training	Field Work Practicum	Women Counseling Cell, Dept. of Police, Wardha	22.7.2017 to 23.3.2018	17
Training	Field Work Practicum community development	Gram Panchayat, Paloti Contact. No. Ravindra Raut 08830461691	20.7.2017 to 23.3.2018	10
Training	Field Work Practicum community development	Gram Panchayat, Kurzadi Contact. No. Ghode Maharaj 9764099378	20.7.2017 to 23.3.2018	9
Training	Field Work Practicum community development	Gram Panchayat, Chana Takli Sharama: 9850309902	20.7.2017 to 23.3.2018	9
Field Trip	Educational study tour F.C.S	Adim Jati Sevak Sangh, HIV Hospital, Nagpur Pramod: 9423402794	9.9.2017	17
Field Trip	Educational study tour F.C.S	Indian Red Cross Society, Nagpur Hemlata: 8237458469	9.9.2017	17
Field Trip	Educational study tour F.C.S	Sarthi Trust, Nagpur Mr. Nikunj Joshi 9970645888	9.9.2017	17
Other Linkages	De-addiction Workshop for youth	Maharashtra Andhashraddha Nirmulan Samiti, Wardha- Branch Mr.Gajendra Surkar ( State chief Secretary) Contact: 9822219100	05 October 2017	200
	Workshop on SPSS ( Data Analysis)	Mahatma Gandhi International Hindi University, Wardha. Dr. Anjani Roy	18.12.2017	52

		Contact No. 9420681919		
	Stress Management Workshop	Datta Meghe Institute of Medical Science, Wardha. Dr. Pradip Patil Contact.08999248979	04.12.2017	242
	Issues Of Women's Health and social Work Intervention (Workshop)	Mahatma Gandhi Institute of Medical Sciences, Sevagram, Wardha.  Dr. Surekha Tayde  contact No. 7887519832, 9623053766	16.01.2018	114
	Gramgita Jivan Vikas Pariksha	Gurudev Seva Mandal  Gurukunj mojari Amravati ,Gangadhar Jagtap  contact No . 9665235542	11.01.2018	52
	Women Empowerment and Role of youth (Program Women Study cell)	Nehru Yuva Kendra Wardha . District – Co- ordinator Sanjay Mate  Contact – 9823460605	20.09.2017	114
	Training workshop on disaster Management First Aid Search and Rescue water and Fire safety	Wardha district disaster Management authority	31.08.2017 to 01 .09.2017	05
	Rastriy Grahak din Jago Garahak Jago Street Play and awareness Porgram	Tahasil office wardha Tahasildar Manohar Chavahan Contact No . 07152-240748 Mob.8806260090	26.12.2017 27.12.2017	17
	Training Program on Sustainable Development and Youth	Kamalnayan Bajaj Foundation and Vishwa Yuvak Kendra Wardha . Contact No. Mahendra Fate Programme manager Mo. No. 9552520247	5 <sup>th</sup> and 6 <sup>th</sup> January 2018	04
	Symposia on leprosy eradication-Strategy for a network	Maharogi Seva Samittee , Manohar Dham Dattapur Wardha. Prabhakar Patil contact No.9970720883 Dr. T. Karuna karan contact No.9443137938	08.07.2017	10

	(workshop)			
	Workshop on “Men against patriarchy & Gender issues”  (Two Day Workshop)	Samyak NGO, Pune. cont. No. 9850516237 (Anand Pawar.)	19/08/2017 to 20/08/2017	Not Available

**3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate hoses etc. during the year**

Organization	Date of MoUs Signed	Purpose and Activities	Number of Students / teachers participated under MOUS
Deosheela Aadhar Sadhan Suvidha Kendra, Wardha.	23/09/2017	Inauguration of the centre	25
Datta Meghe Institute of Medical Sciences (DMIMS), Sawangi Meghe, Wardha	26.9.2017	Medical and Psychiatric Health Activities	242
Cetre of Science For Village, Dattapur, Wardha	5.4.2018	Field work of Rural Community Development, Placement, Certificate course	00

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 Physical Facilities**

**4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year**

Budget allocation for infrastructure augmentation	Budget utilized for infrastructure development
92000	87133

**4.1.2 Details of augmentation in infrastructure facilities during the year**

Facilities	Existing	Newly added
Campus area	2832.25 sq.mts.	Nil
Class rooms	7	Nil

Laboratories (Computer Lab)	-	Nil
Seminar Halls	1	Nil
Classrooms with LCD facilities	1	1
Classrooms with Wi-Fi / LAN	7	Nil
Seminar halls with ICT facilities	1	Nil
video Centre	Nil	Nil
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year	20	2
Value of the equipment purchased during the year (Rs. in Lakhs )	461910	52225
Auditorium hall	1	Nil

#### 4.2 Library as a Learning Resource

##### 4.2.1 Library is automated {Integrated Library Management System – ILMS}

Name of the ILMS Software	Nature of automation (Fully or partially)	Version	Year of automation
Nil	Nil	Nil	Nil

##### 4.2.2 Library Services : College Library

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4948	615273	188	45905	5136	661178
Reference Books	204	90329	15	3000	219	93329
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	35	5044	03	1750	38	6794
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil

Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	31	2327	Nil	Nil	31	2327
Library automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (Hard & Soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others (Specify)	3805	257146	15	2300	3820	259446
1. College Library						
2. Community Library	892	116064.74 Rs.	Nil	Nil	892	116064.74

### 4.3 IT Infrastructure

#### 4.3.1 Technology Up gradation (Overall)

	Total Computer Users	Computer labs	Internet	Browsing Centers	Computer centers	Office	Departments	Available band width (MBPS)	Others
Existing	8		yes	No	No	5	No	512	Library -3
Added	-	10							1
Total	19								

#### 4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility		
Nil	Nil		
<b>4.3.3 Facility for e-content</b>			
<b>4.3.4 E-content developed by teachers such as : e- PG – Pathshala, CEC (Under e- PG – Pathshala CEC ( Under Graduate) SWAYAM other MOOCs platform NPTEL / NMEICT / any other Government initiatives &amp; institutional (Learning Management System (LMS) etc</b>			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

**4.4 Maintenance of Campus Infrastructure****4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year**

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1780000	1755496	65500	63968

**4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities-laboratory, library, sports complex, computers, classrooms etc. (information to be available in institutional website, provide link) 500 words**

Response:

The college runs by Subhedar Ramji Ambedkar Education society with major aim to produce highly professional trained youth. More over ultimate aim of society is to promote for value based ameliorative social changes through spread of education. To accomplish the visionary goals, the college have adopted following policy.

- i. The Organization works on the values and principles of decentralization, participatory management and togetherness tendency. Transparency will be policy of administration.
- ii. Students centric development and
- iii. Attempt toward societal and community interest, goodness, justice & development.
- iv. Develop college as nationwide institute.
- v. Establish and developed social equality & sustainability through spread up of Democratic culture.

**Facilities:-** To acquire and accomplish the goals, the management have provided well facilitated larger infrastructure with CCTV cameras, LCD Projectors, community library academic library, reading room, rest room, co-operative-Patsansta, sport and cultural facilities, student welfare facilities, computer, internet and computer laboratory, canteen and hostel for boys.

**Procedure:** To maintain good governance and transparent administration, the college has established system such as Board of Trustee → college development council → Other committees' → student council and IQAC.

To maintain systematize procedure for maintaining and utilizing physical, academic and support facility, the staff counsel, CDC, Staff committees and student council has given responsibility. For this purpose, the college has established several committees which have given responsibilities of use of facilities and maintenance of infrastructures. The library committee looks after library affairs. The purchase committee, academic planning and monitoring committee looks after auditorium seminar halls and classroom maintenances. The committee additionally looks toward electrical appliances, hygiene cleaning related expense. Sport and cultural committee. Student's welfare committee has given autonomy and power to purchase and utilization. LCD are operates by all teacher, hence user teachers have given its responsibility. The computer laboratory is generally used by BOSCH. In charge of BOSCH is the responsible for its maintained. For the purpose of this work, further procedures have finalized.

1. All power is given to principal.
2. Committees put the requirement, approved by councils and sanctioned by principal and CDC.
3. Regarding purchasing, decision taken collectively.
4. All committees have given autonomy and power of utilization.
5. Submission of committee report has been made mandatory.
6. Stock book is used which contain List of new and dead stock.
7. Account department maintain its record of expenditures and financial administration.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Support

#### 5.1.1 Scholarships and Financial Support

	Name / Title of the scheme	Number of Students	Amount in Rupees
Financial Support from institution	Student Welfare Fund	09	26600
Financial support from other sources			
a)National	GOI	217	1416727
b) International	Nil	Nil	Nil

**5.1.2 Number of capability enhancement and development schemes such as soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.,**

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	21/06/2017	284	Faculties
Personal Counseling	15 Sept. to 1 oct. 2017 5 Dec. 2017 to 10 March 2018	02	Student Counseling Cell
Remedial coaching ( English and Psychology )	05.02.2018 to 23.02.2018	13	College faculties

**5.1.3 Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year**

Year	Name of the Scheme	Number of benefited students by Guidance for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	Community Library	53	Nil	Nil	Nil
	Personality Development (Career Guidance Moptional Camp Competative Exam.)	223	Nil	Nil	Nil
	Drama Workshop (Career Guidance Moptional workshop)	100	Nil	Nil	Nil

**5.1.4 Institutional mechanism for transparency, timely redresses of student grievances, Prevention of sexual harassment and ragging cases during the year**

Total grievances received	No. of grievances redressed	Average number of days for grievance redresses
Nil	Nil	Nil



<b>5.2 Student Progression</b>					
<b>5.2.1 Details of campus placement during the year</b>					
On Campus			Off Campus		
Name of Organizations visited	Number of students participated	Number of students placed	Name of Organizations Visited	Number of students Participated	Number of Students Placed
YASHADA, Pune	35	34	Govt sector./Project/NGO	30	30
<b>5.2.2 Student progression to higher education in percentage during the year</b>					
Year	Number of students enrolling into higher education	Programme graduated from BSW	Department graduated from	Name of institution joined	Name of programme admitted to
2017-18	28	Dr. Ambedkar College of Social Work, Wardha.	Social Work	Dr. Ambedkar College of Social Work, Wardha.	MSW
	5	Dr. Ambedkar College of Social Work, Wardha.	Social Work	Mahatma Gandhi Aantarrashtriy Hindi Vishvavidyalay, Wardha.	MSW
	1	Dr. Ambedkar College of Social Work, Wardha.BSW	Social Work	TISS Mumbai.	M.A. Social Work.
	1	Dr. Ambedkar College of Social Work, Wardha.BSW	Social Work	TISS Mumbai.	WASH Water and Sanetary Health
	1	Dr. Ambedkar College of Social Work, Wardha.BSW	Social Work	TISS Hyderabad	M.A. (Public Admn.)
<b>5.2.3 Students qualifying in state / national / international level examinations during the year (eg: NET / SET/ SLET/ GATE/ CAT/ GRE/ TOFEL / Civil Services / State government Services)</b>					

Items	No. of students selected / qualifying	Registration number / roll number for the exam
NET	Nil	Nil
SET	Nil	Nil
SLET	Nil	Nil
GATE	Nil	Nil
GMTE	Nil	Nil
GMAT	Nil	Nil
CAT	Nil	Nil
GRE	Nil	Nil
TOFEL	Nil	Nil
Civil Services	Nil	Nil
State Government Services	01 (Manoj Fulmali)	
Any Other	Nil	Nil

#### **5.2.4 Sports and cultural activities / competitions organized at the institution level during the year**

Activity	Level	Participants
Writting Competition on Savitribai Fule	District level	196
Elocation Competition	Iinstitutional level	17
Cultural Activities	Iinstitutional level	177
Volley ball Competition	Iinstitutional level	64
Tug of war	Iinstitutional level	88
kabaddi	Iinstitutional level	56
Cricket	Iinstitutional level	22
Poster Competition	Iinstitutional level	13

### **5.3 Student Participation and Activities**

#### **5.3.1 Number of awards / medals for outstanding performance in sports / cultural activities at**

**national / international level (award for a team event should be counted as one)**

Year	Name of the award / medal	National / International	Sports	Cultural	Student ID number	Name of the Student
2017-18						

**5.3.2 Activity of student council & representation of students on academic & administrative bodies / committees of the institution (maximum 500 words)**

**Response :**

During the year 2017-18, the college has established two types of student council.

1. Student council of University formed as per direction 39 of Maharashtra Public University Act 2017. The council was consisted of 10 members 09 elected C.R. and 01 (UR) University Representative.
2. The another council was formed by YIN (Young Inspiration Network) which is group of Sakal News paper, Who has initiated this programme to organize youth students in state for socio- political empowerment and leadership development. The Council is consisted of two members through direct election method in which 1. President 2. Deputy President was members in body.
3. A part from these two councils, college took participation of students in various college committees such as library, sport, culture, students welfare anti-raging, Mahila adhyan, Vishakha, Environment, NSS and Magazine.

Thus all these committees collectively participated in the

- Planning
- Organizing
- co-ordination and
- Implementation of several college programmes, such as awareness campaigns, rallies, sport and culture mahotsava, University Programmes, field action, student welfare and organization of study tours, camps, NSS camps and other extension activities. During the year 2017-18, college students have reported their participation in the planning and implementation of international seminars, sport and cultural mahotsava, several activities organized by Y/N college Magazine activities, parent meets, alumni meets.

Beside this, the students have representations of other committees such as anti raging , vishakha, mahila adhyan, Library. During the year 2017-18, the Students were involved in making the policies regarding resolving matter relating to ragging and gender based issues. Since the unit is small and non- raging campus, hence no evidence took place in case of ragging and gender based issues. This is good symptoms for us. However our student council members such as C.R. and U.R. took initiatives in contexts of classroom requirement, libraries issues and drinking water. The college have posted complaint box. Thus complaints are collected and resolved students opinions are taken.

However beside all these, students have taken adequate initiative regarding sports requirements such as ground, preparation kits etc. sport and cultural Mahotsava is another part

where student's participation got in planning, organization and execution. NSS representative has suggested about various things during this year and organized various campaign such as tree plantation , environment awareness rallies and environment tours. The students of environment and NSS jointly have co- ordinate various activities. It is due to student's interest and initiatives that they reported their participation in University culture meets, 10 students have participated in Sahyog clusters sport activities conducted by a group of social work college of RTM, University Nagpur. College students were participated in university level sport competition organized by Sahyog cluster and received award. 03 students were participated in cultural festival organized by university.

#### **5.4 Alumni Engagement**

##### **5.4.1 Whether the institution has registered Alumni Association / Yes / no, if yes give details (Maximum 500 words):**

**Response :**

Yet college has not registered its Alumni association. However college has informal association with its working and advisory committee. It has its individual letter head. Alumni of our college are active since long time. During coming year we will registered it. However we received contribution of our alumni in several form. Most of alumni report their presence in annual cultural days. Some alumni who are employees, they help to conduct programmes, camps and training in our college on the behalf their organization. We usually organize interaction programme with freshers where sharing of experiences is promote growth in motivation an inspiration.

One of our alumni has found Deoshila Adhar Sadhan Suvidha Kendra in college. For this purpose he donated some essential instruments. ( approximately cost of instrument is 20,000/- rupees). This is centre which provides instrumental help to disabled, diseased, handicapped and aged group. During this year the alumni took initiatives toward registration of alumni association. Alumni meet was organized in which 200 alumni with their Families were participated. For this cause alumni conducted 12 meetings and 05 nos of other activities.

Our alumni have helped to conducted one day workshop on cashless transaction and other subject. Our one alumnus has arranged their departmental activities (BARTI) for college students such as debates, elocutions. The alumni employed in Dhariwal Infrastrctave Ltd help us by providing internship opportunities for our students. Some conducts campus interviews. Thus though we do not get much financial support, they contributed indirectly for the betterment of institute and students. The student experience sharing and interaction programme was conducted by Priyanka Hore (TISS in College). Battle (Agitation) rally about MPSC Policy issue Maharashtra Govt. Was organized and lead by our alumni. It was district level activity lead by our alumni.

**5.4.2 No. of enrolled Alumni : 43+249=292**

**5.4.3 Alumni contribution during the year (in Rupees) : 20000**

**5.4.4 Meetings / activities organized by Alumni Association : 17 (12 Meeting, 05 Activies)**

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

#### 6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

#### PRACTICE NO. 1

#### Title: ICSSR (New Delhi) sponsored Two Days International conference on “Revisiting the Issues of the Human Rights of Scheduled Castes and Scheduled Tribes.”

**Vision:** Building conducive organizational environment and culture for positive quality change.

**Objectives:**

- i. To teach importance and execute practice of process of decentralization and participative management and democratic work culture.
- ii. To study and analyze human rights of SC and ST in India.

**Context:** Organization is union of existed human force. Unity is the backbone that can be built by developing sense of affection, belongingness and ownership. The college organized conference to practice and inculcate values of decentralization and participative management and for assertive social equality.

**The Practice:** Two day International conference was held on 24 & 25 June 2017. The conference was the best example of practice of decentralization and participative management. For effective organization, we received, views, opinions the active involvement in planning from management, staff teachers and students. Management provided resources and finance. The functions, roles, responsibilities determined and distributed committee wise. The teachers planned the frame of conference and proposals submitted and took sanction from ICSSR. Others affairs, stay, food, public relations, hall arrangement, decoration, registration and co-ordination done by faculties, staff and students collectively. Co-ordination done by faculties – students and staffs collectively. In this conference, 39 outsiders and 25 regional activists were participated. The conference was hold for two days in 06 sessions.

**Outcome :-**

- i) Extend networking relations with several activists, organizations & schools.
- ii) Received 39 articles, 60 participants and they made draft of policy and problems.
- iii) Obtained active involvement of staff – students and management.

**Evidence of Success :-**

1. Report.
2. Photographs.
3. Souvenir.

#### PRACTICE NO. 2

#### Title : Parent and Alumni Meets

**Vision :**

1. To built rapport and relationship between college-parent and students for overall improvement.
2. To form a family of Alumni, regular students and college.

3. To develop support system.

**Objectives of Parent Meets :-**

- i) To orient parents about college services rules, discipline and course.
- ii) To obtain parents' views for students and college development.

**Objective of Alumni Meets :-**

- i) To bring together all alumni, knowing about them. Obtained their views on college development.
  - ii) Provide support to alumni to solve their problems.
1. **The Practice of Parents Meet:-** The parent meet was held on 27/01/2018 there were total 72 parents present. The management has given every possible support and autonomy. This meet was organized by staff- students, faculties and management collectively. The planning made together. Freedom was given to every committee. Each committee consists of staff, students, Teachers. Parent's feedbacks collected.
  2. **The Practice of Alumni Meet:-** The alumni meet was held on dated 11/03/2018 Total 110 alumni along with their family had reported their presence. As far as a practice of the meet is concern, committees were constituted in which alumni, staff and faculties were involved. The working committee made contacts. Financial support taken from management- teaching members and alumni. Working body was declared in meet. In this meet numbers of alumni put their views towards their development. Feedback forms were collected. Thus association of alumni born.

**Outcome :-**

1. Parent became happy and satisfied by knowing the attributes and contribution of college toward students welfare and development.
2. Once again Alumni students got together and shared experience. Obtained reviewed and suggestion for improvement. Culture of collective working decentralization and participative management deeply rooted in the mind of all stake holders.

**Evidence of Success :-**

01. Photos
02. Reports
03. List of registration.

**6.1.2 Does the institution have a Management Information System (MIS)? Yes / No/ Partial :**

Response : Partial.

**6.2 Strategy Development and Deployment**

**6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each) :**

- |  |
|--|
| ❖ Curriculum Development                                     |
| ❖ Teaching and Learning                                      |
| ❖ Examination and Evaluation                                 |
| ❖ Research and Development                                   |
| ❖ Library, ICT and Physical Infrastructure / Instrumentation |
| ❖ Human Resource Management                                  |
| ❖ Industry Interaction / Collaboration                       |
| ❖ Admission of Students                                      |

**Curriculum Development:-** Our College is affiliated with RTMN University, Nagpur. So as per curricula manual provided by the said University, We have to follow the same. We have no scope to develop the curricula at our own level. But still our faculty members are continuously remain in touch with the members of syllabus committee / BOS. We always give valuable suggestions and most of the time it is accepted by the said committee. However we always provided updated information to our students so that they get proper information.

**Teaching and learning:** To regularize the teaching and learning process, we established some committee i.e. time table committee, academic monitoring committee, examination committee. The timetable display prior to date of starting classes. The performance of the committee and teacher evaluated by the principal through feedback. As per requirement we show some documentary, video clips etc. We also invite eminent personalities as a guest lecturer so that practical experienced persons prepared our student for their future. Teaching plan, Research calendar and field work committees are constituted. The principal has adopted conducive strategies and support.

**Examination and evaluation:** - The college is strictly adhere to set, established and implement strategic planning regarding exam and continuous internal assessment. For this purpose every year exam committee is given this assignment. The committee takes all charges and hold exam regularly. As far as continuous internal evaluation is concerned, class teachers, field work and research supervisor does this job through weekly individual and group conference. Internal viva voce are being conduct to the end of semester or session. Unit test are conducted by course teachers. All these activities are made mandatory by college administration. Lastly session exam committee conduct exam and display result.

**Research & Development:** The College has given high emphasis on research development. As the college imparts social work education and training, hence it has to perform academic (formal) and informal types of research activity. Academic research activities are undertaken for BSW final and MSW final years. The class teachers monitors the scheduled of Research activities. Group's supervisors are distributed and by following semester calendar, the activities carried out. As far as non- formal research is concerned, CRISSH, Centre for Social Science and Humanities has established to run the activities. The faculties also give autonomy to carry out their minor and major projects. To offer more and more opportunity to learn research is our main policy, so we conduct field action research project voluntarily.

**Library, ICT, and physical Infrastructure / Instruments:-** The college has provided sufficient space and well facilities infrastructure for college library and community library. Library staff consists of 04 employees including reading rooms and near about 6000 books along with necessary journals, magazine and news paper. For working purpose it has provided computer. The management has planned to introduce ICT base system in Library. In the coming years the work will be carried out. The library committee has set the rules and policies to regularized library services smoothly.

**Human Resource and Management:** - As our college is small unit, it has small number of employee in which 15 teaching and 19 non- teachings i. e. 34 are employed. All these employees' are performing their duties according to UGC and University act. At College level, the principal in association with CDC and management looks all affairs. The CDC and principal look entire administration. Recruitment, promotion, incentives and training facilities are available for staff development. The recruitment and selection of teaching and non teaching done according prescribed provisions of UGC and University Act.

**Industry Interaction / collaboration:** - In context of social work education, social work practicum, educational visit, village camps, educational tours and extracurricular and extensive activities are very important. Apart from this, field action project and involvement in National campaigns are regular and essential activities. Hence, we have always regular contact with maximum government department such as hospitals, D.R.D.A.Z.P. Customer consumer's dept, various communities, DIET and voluntary organizations, social welfare department. We have association with some industries for education related purpose. At present we are associated with near about more than 40-50 N.G.O's and community based organizations.

**Admission of Students:-** The admission process has been carried out through established system. Our

institution have constituted admission committee for P.G. & U.G. level separately. As per rules and regulations prescribed by the university, we admit students. The concern committee scrutinized the application, interviewed and prepared the merit list, and the waiting list. Follow all the rules about the reservation. We strictly follow the dead line of admission. The said committee submits concern data to university in the prescribed format. Being a minority institutes we follow the rules of minority. We gave 50% admissions to Buddhist minorities.

#### 6.2.2 : Implementation of e-governance in areas of operations :

- ❖ Administration - Partially
- ❖ Finance and Accounts - Partially
- ❖ Examination & Enrollment. - Partially

#### 6.3 Faculty Empowerment Strategies

##### 6.3.1 Teachers Provided with financial support to attend conferences / workshops and towards memberships fee of professional bodies during the year

Year	Name of Teacher	Name of Conference / workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017-18	Nil	Nil	Nil	Nil

##### 6.3.2 Number of Professional development / Administrative training Programmes organized by the college for teaching and non-teaching staff during the year

Year	Title of the professional development programme organized for teaching staff	Title of the administrative training programme organized for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017-18	1. Workshop on SPSS and Data analysis	To learn SPSS technics to Carrying out research analysis and interpretation.	18.12.2017	14	05
	2. International confernce on Revisiting the issue of Human Right Scheulded Cast & Scheduled Tribes	International confernce on Revisiting the issus of Human Right Scheulded Cast & Scheduled Tribes	24/06/2017 to 25/06/2017	12	11

##### 6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes During the Year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
1. UGC sponsored Refresher Course in ICT At. Nagpur.	01	22/09/2017 to 12/10/2017



**6.3.4 Faculty and Staff recruitment (no. for Permanent / fulltime recruitment) :**

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime / temporary
02	Fulltime	Nil	Nil

**6.3.5 Welfare schemes for**

**Teaching:** Credit Society, PF, Medical Reimbursement, LTC, Promotion (CAS) Loan facility

**Non-teaching :** Credit Society, PF, Medical Reimbursement, LTC, Time bond – promotion , Loan facility

**Students:** Welfare fund, Scholarship, Hostel, Canteen.

**6.4 Financial Management and Resource Mobilization****6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)**

Response:

Yes, Institution conduct internal audit regularly. To examine and evaluate finance related transactions, the college has hired the services of private chartered accountant. Audit of all the finance related Accounts of college and N.S.S. (National Service Scheme) are done and certified by Panpaliya Tawari and Company, Wardha (certified Auditor). Whereas the audit of Dr. Ambedkar Teacher and Non-Teaching staff co-operative Patsanstha has been done by V.S. Pothare, the certified Auditor, Sahkari Sanstha Wardha during the year 2016-17. As far as external audit is concerned it is usually being done by social welfare department which is our funding agency.

**6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)**

Name of the non-government funding agencies / individuals	Funds / Grants received in Rs.	Purpose
Individuals	23700 Rs.	Students welfare and Development

**6.4.2 Total corpus fund generated : Nil****6.5 Internal Quality Assurance System****6.5.1 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	Yes	Social Welfare Department of	Yes	Principal

		<b>Government</b>		
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**6.5.2 Activities and support from the Parent – Teacher Association (at least three)**

- Parent Meet
- Feedback of parent

**6.5.3 Development Programmes for support Staff (at least three)**

- Research Facility
- Time bound Promotion, Placement, Loan Facility by Credit Society
- Refresher, Orientation, Short term and Training (Developmental Programme)

**6.5.4 Post Accreditation Initiative (s) (mention at least three)**

1. Infrastructure.
2. Library Modification.(Reading Room)
3. Research Base Survey Field action Project. 1.OBC Survey, 2. Yashada Pune Survey
4. Organization of International seminars.
5. Focused on campus interviews.
6. Credit Society and Community Library.
7. ICT Base Teaching Learning Technology

**6.5.5**

- a. Submission of Data for AISHE Portal : Yes
- b. Participation in NIRF : No
- c. ISO Certification : No
- d. NBA or any other quality audit : No

**6.5.6 Number of Quality Initiatives undertaken during the year (Maximum Five)**

Year	Name of quality initiative by IQAC	Data of conducting activity	Duration (from ..... to .....)	Number of participants
2017-18	01. Establishment of Deoshila Adhar Sadhan Suvidha Kendra	Photo, Report, handbill	23/09/2017- Onward	25
	02. Taken effort for Alumni Association Registration	4 meetings of Alumnus	16/12/2017	33

	Process		13/01/2018	20
			04/02/2018	16
			18/02/2018	30
	03. Introduce New HRM Specialization	List of Students Mark sheet	15/06/2017	10
	04. Parent Meet & Alumni Meet	Photo, Report, Card	27/01/2018 11/03/2018	72 110
05. Career Guidance motivational camp  1. Career guidance motivational camp	List, Photo, Report  List, Photo, Report and letter	  03/08/2017	  223	
06. <b>Seminar and Workshop</b> 1.Organized Two Day International Seminar Revisiting issues of Human Right 2. Workshop on drama	letter, photo, news and Report,List  letter, photo, news and Report,List	24/06/2017 to 25/06/2017  23/02/2018	<b>79</b>  100	

<b>PCRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTIES</b>			
<b>7.1 – Institutional Values and Social Responsibilities</b>			
<b>7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)</b>			
Title of the programme	Period (from – to)	Participants	
		Female	Male
Two days International seminar on Revisiting issues of Human Rights of SC/ST	24-25 June 2017	29	50
Workshop on Adolscence girls problems and remedies	7.12.2017	90	24
Poster Competition on Problem of women & women empowerment	23.1.2018	13	13
Men against Patriarchy	19-20 Aug. 2017	Not Available	Not Available
Awareness camp of Damini Squad	9.1.2018	157	52
A Workshop on Issues of women health and social work intervention	16.1.2018	90	24
Orientation on Role of youth in women	20.9.2017	90	24

empowerment			
<b>7.1.2 Environmental Consciousness and sustainability / Alternate Energy initiatives such as : Percentage of power requirement of the College met by the renewable energy sources</b>			
Response: Nil			
<b>7.1.3 Differently abled (Divyangjan) Friendliness</b>			
Items Facilities	Yes / No	No. of Beneficiaries	
Physical facilities	Yes	Nil	
Provision for lift	No	Nil	
Ramp / Rails	Yes	Nil	
Braille Software / facilities	No	Nil	
Rest Rooms	Yes	Nil	
Scribes for examination	Yes	Nil	
Special Skill development for differently abled students	No	Nil	
Medical aids equipment	Yes	Nil	

<b>7.1.4 Inclusion and Situatedness</b>						
<b>Enlist most important initiatives taken to address locational advantages and disadvantages during the year</b>						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and Duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2017-18	07	07	23.9.2017	Deoshila Adhar Sadhan Suvidha Kendra	Convenience for disable	Staff : 20 Student: 5
			19.11.2017	Buddhist Bride and Groom Introduction Meet	Convenience of Marriage for local community	Staff : 3 Student: 02

			29.4.2018	Buddhist Bride and Groom Introduction Meet	Convenience of Marriage for local community	Staff : 4 Student: 4
			11.12.2017	Sickle cell rally	Awareness of health	Staff : 2 Student: 90
			2.12.2017	AIDS rally	Awareness of health	Staff : 2 Student: 67
			13.1.2018	Eye check up camp	Awareness of health	Staff : 2 Student: 9
			5.8.2017 16.12.17	1) Clean community rally 2) Clean Community Raily	Convenience for local community	Staff : 1 Student: 9
			22.9.2017	Health check up camp	Awareness of health	Staff : 1 Student: 9
			9.2.2018	Agriculture Guidance camp for farmers	Prevention of farmers suicide	Staff : 1 Student: 9
			08.April to 14. April 2018 12.04.2018	Samta week Dalit Basti sanitation visit program	Convenience for local community	Staff : 12 Student: 98
			11.8.2017	Delegation for cultural hall	Convenience for local community	Staff : 19 Student: 95
			23/12/2017	Tree Plantation awareness Rally	Convenience for local community	Staff : 2 Student:9 (1 Group)

### 7.1.5 Human Values and Professional Ethics

#### Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
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“Handbook of core Values and Ethics”	26.11.2013	The college takes regular follow up of code and conducts of teaching, non-teaching and students. To evaluate teaching staff and non-teaching’s conduct, the principal maintained appraisals and CR reports. To evaluate and assess the mode of conducts and grievance related issues, the anti-ragging, grievance and dispute committee and Vishakha Samiti takes the cognizance. Apart from this, the class teacher also observes students behaviors. Field work supervisors also watch the student’s conducts. The college has decided to make fine and penalties policy and strictly adhered and practiced through warning, letters, noticed, etc.
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### 7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from ----- to -----)	Number of Participants
Independance day	15.8.2017	204
Sanvidhan Rally	26.11.2017	168
Republic day	26.1.2018	226
Dr. Ambedkar Jayanti	14.4.2018	209
Gramgeeta Jivan Vikas Exam.	10.1.2018	52
Savitribai Fule Quiz	03.1.2018	196
Samajik Samata Week	08 to 14.4.2018	209
Kavisameelan	26/01/2018	35

### 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

#### Plantation

1. Plantation and conservation of tree
2. Plastic Free campus
3. Rain water harvesting
4. Save birds campaign
5. Gardening
6. Compost Mannure

### 7.2 Describe at least two institutional best practices

**Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link**

During the year 2017-18 the college implemented successfully its best practices, according to its vision and mission these are as under.

#### **Practice No. 1**

### **Title : “Tree plantation and conservation”**

**Vision:** “To assure and promote youth’s contributions for environmental protections”.

#### **Objectives :**

1. Inculcate environmental values amongst youths.
2. Obtain almost participation by sensitizing youth through various environmental based activities and programme.

**Context:** Environment play vital role for the wellbeing of all living creature. It has become now global issue. So for its protection took personal, organizational, socio – political efforts and involvement through public private – people’s partnership is essential. Thus it is our prime concern to sensitize orient and activate youth towards this missionary aim to achieved assign goal.

**The Practice:-** The college has decided to done constructive work in the area of environmental movement. So we have made an agreement with Nisarg Seva Committee which is pivotal organization.

The oxygen park is one of the major projects, for which college work regularly. In this year 04 Major activities are carried out as follow.

1. Shram – Dan and Tree-Plantation on 4<sup>th</sup> July 2017.
2. Tree watering, Shram-dan and Raksha-bandhan programmed hold at Oxygen Park on 8<sup>th</sup> Sept. 2017.
3. Organized environmental study – tour programme at Pay-Vihir project, run by gram – panchayat Pay-vihir, Paratwada, Amravati.
4. Organized departmental visit to arts, commerce and Science College of sipna education society, Chikaldhara, Melghat, Amravti.

#### **Outcome :-**

1. There were 100 trees has been planted and nourished at Oxygen park by our NSS and environment cell students.
2. This has helped to develop a sense of social service and importance of plantations.
3. The Environment tours and visits has added knowledge about methods of working and impacts of project work on environmental sustainability and changes occurred in water resources and land water table.

#### **Success of Evidence:-**

1. Photos.
2. Report.

### **Practice No. 2**

#### **SRA-Community Library**

### **Title : “ Subhedar Ramji Ambedkar Community Library”**

**Vision:** To built capacity and knowledge base enrichment and enhancement of college and community learners.

**Objectives:** - To cater library services and place of study for needy community.

**Context:** - Empowering socio-economically community’s youth by creating career youth

oriented competencies and abilities is the vision of community library and also it's the missionary programme. Many of youth have no accesses to prepare themselves in their family setting. Hence there is need to establish support system by providing such constructive services.

**The Practice:** - This is our one of the best and useful activity which is being continued from 2014-15 to till now successfully. This is our community welfare programme where provisions of desk and reading facilities have been made available. Its intake capacity is 100. The admissions are given on free of cost basis. The records of admissions are maintained systematically by temporary fellow. No fund from outside is received. The library contains UPSC, MPSC Engineering services, state board examination, Railway recruitment; Banking etc. related text, references, and study books, journals, magazines Reports, News Papers and other related literature.

**Outcome :-**

1. Since 2014-15 to till now more than 300 community youth have taken the use of library.
2. 15 nos of student got jobs.
3. Students have got admissions in abroad for higher study such as MS. etc.

**Success of Evidence:-**

1. Photos.
2. List
3. Record.

### **7.3 Institutional Distinctiveness**

**Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the web link of the institution in not more than 500 words**

The college is one of most popular college and demanding in district, because of following reasons.

**1. Precious Building** : The college have good infrastructure with adequate classroom seminar hall, auditorium, ICT technology, safe campus and play ground.

2. This is our only and unique, Buddhist minority institute working for weaker section in society.

**3. Academic Excellency** : It is our salient feature as we strictly adhered to disciplines, conducts regular theory classes as like schools. We are very strict in practical work and assignment. Strictly maintained internal continue evaluation that assessed through, class room interaction ,field supervision, unit test, Mid. term, end term examination, presentation and viva voce. We have highly qualified teacher, out of 14,03 M.Phil., 07 Ph.D and rest of have registered for Ph.D.

During the year 2017-18 the result of BSW of (93.19%), MSW (87.50%), 01 university first merit (BSW) ku. Karishma Gomase. Our progression ratio is also good, out of 44 BSW student 34 admitted in own college, 05 in Mahatma Gandhi Hindi International University and 03 in TISS (Hyderabad and Mumbai).

**4.Student Support and Teacher Support :**

The College have created Student Welfare Fund through which 11 student benefited with 26,600/-. The Dr. Ambedkar Shishak, Shishketter karmachari pat Sanstha has provided loans for various purpose to employees. Cultural activities are our prime programme. The CRISSH (Center



for Research in Social Science & Humanity) has provided provide extensive learning opportunity in research which organized 01 International Seminar, 02 field action Project and 03 Major research project during the year.

We send 17 student for Block Placement, 36 students are selected to through on campus and off Campus through interview in various orgnizations. The Cell Bright Life Career Counseling And Guidance take the Charge. Apart from this NSS, Environment department, sport, cultural, lifelong study centre provide opportunities for extracurricular and extension programmers participation.

**5. Most Active Alumni Group :** Our College is having Non-Registered Alumni Association From 2004. During The Year 2017-18 we had registered 292 members. This year they organized alumni meet programme and other 5 activities by them. We have reconstructed the body of alumni association and submitted the proposal for registration.

**6. Community Service/ Social Services/ NSS and Extension Activities**

This is our main policy based provision of social contribution. According to our visionary goal we have decided to provide maximum community oriented services and Social Services to various group in community. Social responsibility is the prime purpose of our institute. Sustaining weaker section is our major goals. Hence college have provided following services.

<u>services</u>	<u>Stake holder/Activity</u>
<b>i. Community Library</b>	<b>: 53 Stake holder</b>
<b>ii. Community hall</b>	<b>: 13 Major Programms/event Conducted by govt. and NGO - Mangal Parinaiya Melava - Trainings of DIET Wardha - Workshop of Samyak Pune, - MSEB Employers meeting and Programme</b>
<b>iii. Deoshila Adhar Sadhan Suvidha Kendra</b> has established by Mr. Shailesh Kurve (Alumni) invested 20,000/- and arranged medical aid instrument such as patient bed, wheel chairs, waist belt, commode chair, air bed , tripod walker, sticks for community purpose. During the year 04 patient took benefit	

The college is known for its community social services for rural masses. We have tries to meet thrust, needs and problems of rural people and farmers to prevent them from diseases suicides and financial crisis.

1. During the year 2017-18 we choosed 03 Villages named as follow.

1. Kurzadi
2. Paloti
3. Shantinagar.

Needs of villages are identified through survey, meetings, home visits and group discussion. We covered farmers, adolescent girls, SC,ST, Women and aged. To co-ordinate the issues, the college has organized several programmes such as:

**Activities:-** Swachha Bharat Janjagriti Abhiyan

- Health Checkup Camps
- Farmer's Guidance Camps through Government departments  
(Krishi margadarshan )

- Workshop for women and adolescent girls.
- Child and Pregnants Women guidance
- Bond ali (Cotton worm) Prevention training camp
- Vyasana Mukti Abhiyan
- Animal Husbandry nourishment guidance and checkup Camp
- Immunization of rubella
- Empowerment awareness programmes for SHG women
- Andha shraddha Nirmulan
- Intervention in old age people issues.

2. Through NSS and Environment cell, the College run eco friendly abhiyan through tree plantation, and awareness rallies blood donation and Dalit vasti visits.

3. One more Service based Community camp activity had conduct in Pavnoor village of Wardha District for seven days in which 92(Student) 04-Faculties had Participate. Under this-07 days village camp activity several programs such as Guidance programmes for farmers, employment, health activities swachhata, shramdan and women empowerment and panchayat raj guidance has been organized.

Therefore the image of our college in the Sight of society is as completely socially sensitized and devoted institute.

**Out come**

- Under these extension activities 04 Villages has been covered. and various groups such as farmers, women, SC,ST adolescent girl, etc. are benefited.
- Good relationship has been established between government departments and Village people.

**Evidence of Success:-**

1. Photos.
2. Record.

**8.Future Plan :-**

The college has decided to work following aspects during the fourth coming year 2018-19.

1. Preparation for NAAC and submission of Report.
2. Library developing, purchasing of ILMS system and OPAC.
3. Development of computer lab,
4. Purchase of more LCD's
5. Establishing Networking through MOU.
6. Work on Unnat Bharat.
7. Submission of major research project.
8. Improvement in teaching learning.

College modification and Campus beatification.

Name-----  
-----

Name -----  
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Signature of the coordinator, IQAC

Signature of the Chairperson, IQAC



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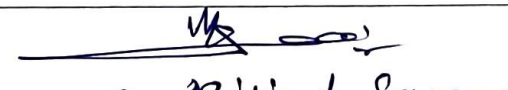
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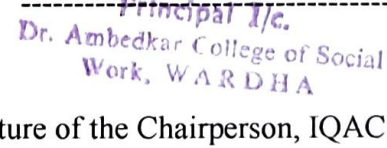
Name Dr. Anandprakash



Signature of the Coordinator, IQAC



Name Dr. Milind Sawar



Signature of the Chairperson, IQAC